

MEETING OF COUNCIL

Edited Minutes of the meeting held on 19 April 2017 Council Chamber, Churchill House

Items which remain (at least for the time being) confidential to Council are not included in these minutes.

Members attending:

Dr L Brennan, President	Dr K May
Dr J Langton	Professor M Grocott
Professor R Mahajan	Dr D Bogod
Professor R Sneyd	Dr K Ramachandran
Dr A Batchelor	Dr F Donald
Dr C Waldmann	Professor E O'Sullivan
Dr J Colvin	Dr L Williams
Dr N Penfold	Professor J Hall
Dr J Fazackerley	Dr C Carey
Dr S Fletcher	Dr R Perkins
Professor M Mythen	Dr R Darling
Dr J-P Lomas	Dr I Johnson
Professor J Pandit	Dr D Selwyn
Dr W Harrop-Griffiths	Dr P Clyburn (AAGBI)

Mr R Thompson, RCoA Lay Committee
Dr A-M Rollin, Clinical Quality Advisor

In attendance: Mr T Grinyer, Ms S Drake, Mr R Ampofo, Mr M Blaney, Ms K Stillman, Mr A Woods, Ms A Regan and Ms R Murphy

Apologies for absence: Dr J Hughes, Dr J Cheung and Dr A Theron

COUNCIL IN DISCUSSION

CID/20/2017 President's Opening Statement

- a) Congratulations were offered to Dr Abrie Theron who has been appointed unopposed as Chair of the Royal College of Anaesthetists' (RCoA) Advisory Board for Wales. Dr Theron was unable to attend today's meeting and was therefore represented by his predecessor Dr Johnson.
- b) The President welcomed Ms Rose Murphy (PA to the Chief Executive) who was observing Council.
- c) Ms Kerrie Gemmill has been appointed Managing Director of the Intensive Care National Audit & Research Centre (ICNARC).
- d) The President reported that the following people would be stepping down from national posts:
 - a. Sir Bruce Keogh, Medical Director, NHS England (NHSE).
 - b. Ms Samantha Jones, New Care Models Director, NHSE.
 - c. Mr Jim Mackey, Chief Executive, NHS Improvement.
 - d. Sir Mike Richards, Chief Inspector of Hospitals, Care Quality Commission (CQC).
- e) Professor Carrie MacEwen has been elected Chair of the Academy of Medical Royal Colleges (AoMRC).
- f) Dr Jo James is stepping down as Bernard Johnson Advisor for Global Partnerships.
- g) Dr Marie Nixon has been appointed as RCoA Clinical Quality Adviser in succession to Dr Rollin.
- h) The President announced the deaths of Dr Leon Kaufman, Dr Tony Reynolds, Dr Richard Dunnill, Dr Geoffrey Hall-Davies, Dr Neil Butler, Dr Donald Hutton, Dr Peter Drury and Dr Vicky Osgood. Council stood in memory.
- i) There would be an additional agenda item, RCoA Advisory Board for Northern Ireland.

- j) More than 22,000 patient episodes have been uploaded as part of SNAP-2 which focuses on intensive care provision.
- k) The RCoA's response to Lord Patel's review of the sustainability of the NHS had featured in an article in the *British Medical Journal (BMJ)*.
- l) The President had been quoted in a *Guardian* article about rota gaps.
- m) Professor Grocott will lead an in-depth review of the RCoA's events and educational strategy to facilitate discussion at the forthcoming strategy meeting. A survey will be undertaken of the members' panel to obtain their views of the RCoA's educational resources.
- n) The Anniversary Meeting and Dinner had been very successful, the dinner in particular generating many compliments. The President's Office will circulate to Council a link to the official photographs.

Action: President's Office to circulate to Council a link to the official photographs.

- o) Joint Association of Paediatric Anaesthetists (APA)/Association of Anaesthetists of Great Britain & Ireland (AAGBI)/College of Anaesthetists of Ireland (CAI)/RCoA paediatric brain toxicity guidance was published on 18 April 2017. It is intended as a resource for the specialty along with frequently asked questions and links to resources for parents and carers.
- p) The Anniversary Meeting had included a successful listening event with Staff and Associate Specialist (SAs) doctors.
- q) The President had met with NHSE to discuss the Five Year Forward View Delivery Plan.
- r) A delegation from the Hong Kong College of Anaesthesiologists had visited the RCoA to consolidate collaborative work on the examination, curriculum and workplace assessment. The President thanked Mr Ampofo and Dr Colvin for leading the work.
- s) The President had spoken at a 25th Anniversary Meeting hosted jointly by the Liverpool Society and Manchester Society of Anaesthetists in Warrington. A cake baked by Great British Bake Off finalist and anaesthetist Dr Tamal Ray had generated interest on social media.
- t) Congratulations were offered to Professor David Lambert upon his election as the next Chair of the *British Journal of Anaesthesia (BJA)* Board of Directors.
- u) A teleconference was held with Professor Sheona MacLeod to discuss regions experiencing difficulties with specialty training recruitment, specifically North East, Yorkshire and Humber, and East Midlands. The RCoA has proposed stakeholder events be held in the three regions. Professor MacLeod has agreed to provide funding for the events via Health Education England (HEE).
- v) The President had met with Phillip Dunne MP, Minister of State for Health. A formal letter has since been sent to the Minister reiterating the need for regulation of physician's assistants (anaesthesia) (PA(A)).
- w) The RCoA had organised a joint meeting for Regional Advisers and Clinical Directors at which regionalised trainee morale survey data was circulated to enable each region to see how they benchmarked against the national picture. Feedback from Regional Advisers will inform the report which will be written by Drs Lomas and Carey for launch at the College Tutors' meeting in June.
- x) The President had met Dame Gill Morgan, Chair of NHS Providers. They had shared information on workforce, the morale survey, ageing, perioperative medicine (POM) and an opportunity for the RCoA to contribute to the next NHS Providers conference.
- y) The President had met Professor Helen Stokes-Lampard, Chair of the Royal College of General Practitioners (RCGP). The meeting had included a useful discussion regarding co-promoting POM via RCGP regional networks.
- z) The President had met Mr Jim Mackey and Dr Kathy McLean from NHS Improvement. They were particularly complimentary of anaesthetic services clinical accreditation (ACSA).
- aa) The President had met the Chief Medical Officer (CMO) for Wales, Dr Frank Atherton, to discuss the specialty perspective regarding Welsh issues.
- bb) The RCoA has supported 2 gold, 7 silver and 16 bronze applications in the 2017 clinical excellence awards round for England & Wales. The President thanked Dr Harrop-Griffiths for leading the process.
- cc) There have been four applicants (potentially working as two job shares) shortlisted for the position of Getting It Right First Time Adviser. Interviews will be held on 16 May 2017.

CID/21/2017 Chief Executive's Report

Mr Grinyer and the Senior Management (SMT) team presented an update on the work of the directorates in relation to the strategy. They drew Council's attention to the following:

- 1.3 *President and Vice-President Elections* The Trustees have unanimously agreed the process and timetable for the 2017 President and Vice-President elections.
- 2.2.2 *Global Partnerships* Mr Ampofo wished to thank all those involved in organising the visit by the delegation from Hong Kong. The Hong Kong College is expected to come back with further proposals following its Council meeting.
- *Summer Symposium, 13-14 June 2017*

- *College Tutors Meeting 15-16 June 2017*
- *Faculty of Intensive Care Medicine (FICM) Shape of Training Panel meeting*
- *Equality and Diversity Handouts for actors participating in College examinations will be launched in the summer.*
- *3.1.2 ACSA*
- *3.1.4 Quality Improvement/Audit Recipe Book*
- *3.2.1 National Emergency Laparotomy Audit (NELA) Dr Dave Murray will succeed Professor Grocott as Chair of NELA.*
- *3.2.5 National Audit Projects (NAPs) and SNAPs* The working group will meet on 24 April 2017 following which an options appraisal for the future of NAPs and SNAPs will be brought to Council.
- *3.4 25th Year Anniversary* 47 entries have been received for the essay competition which will be judged by a panel led by Dr Langton. The film 'Green for Danger' will be screened at the College on 25 April 2017 and at the Barbican on 17 October 2017.
- *4.1.1 Strategic Communications*
- *4.1.2 Operational Communications*
- *4.2.2 Public Affairs* The President will meet Dr James Kent, the Prime Minister's Health Adviser, the week after Council.
- *4.3.1 Transition of the Membership Team*
- *5.1 Financial Forecast*
- *5.1.2 Subscription Collection* Mr Blaney thanked the membership team for their hard work.
- *5.1.3 Investment Review*
- *5.2.1 Building Works*

CID/22/2017 Technology Strategy Programme Update

Mr Woods gave a presentation to Council highlighting:

- Three successes
- Three challenges
- The lifelong learning platform – a recap
- Why prioritise e-portfolio – a recap
- The road to choosing our new supplier
- New Life Long Learning platform – the headlines
- New lifelong learning platform – costs
- Scope debate
- Latest news and next steps

Council discussed the following:

- How to ensure the cultural awareness or readiness of the College. Mr Grinyer explained that one of the challenges was the way the RCoA had in the past procured IT on a case by case basis. However, the procurement and implementation process of IT is not just about technology, it is also a business solution. Penetration testing had demonstrated that the RCoA has no way of stipulating to suppliers that any IT procured must meet a certain level of data security. The technology strategy programme will need to work with Council, committees, clinicians and staff to come up with a joined-up approach.
- Concerns regarding the prioritisation of the e-portfolio above the logbook and continuing professional development (CPD) diary. Assurance was sought that the chosen provider will create the underpinning of a system that can be used for the CPD diary without the need to create new mechanisms. Mr Woods assured Council that a holistic approach is being taken to the design process.

The President expressed his gratitude to Mr Woods for addressing concerns around such a major strategic development for the College.

CID/23/2017 Council Strategy Meeting

Council received a draft agenda for the 2017 strategy meeting which outlined the areas for discussion and the speakers. Dr Fletcher was keen to retain space in the agenda for Council to raise "soapbox" issues. Council members were asked to email any additional items to Dr Fletcher and Professor Mythen by 3 May 2017 to allow sufficient time to create the final programme.

Action: Council members to email agenda items to Dr Fletcher and Professor Mythen by 3 May 2017.

CID/24/2017 Global Partnerships Strategy Document

A document was tabled outlining the work of the global partnerships' team over the next three years. Mr Ampofo reported that the strategy document sets out the broad aims within global partnerships and gives a sense of work that will be undertaken within the current strategy. The document describes what the RCoA will be doing but also what it will not be doing. It was noted that there is a resource issue in that the RCoA currently only has 1.5 members of staff working on global partnerships.

The RCoA is working with the AAGBI, World Federation of Societies of Anaesthesiologists (WFSA) and e-Integrity to update the e-SAFE programme with the intention of launching it on World Anaesthesia Day.

Council discussed:

- The need to be mindful of the work undertaken by the Health Services Research Centre (HSRC) in terms of what could be offered in collaboration with other global partners. It was pointed out that the BJA could be another area of immense international profile that could be part of the RCoA's global partnerships offering.
- The potential for RCoA Fellows located overseas to act as RCoA champions in global partnership work.
- Partnerships with higher income countries at commercial rates could be used to fund work in low and middle income countries.
- Opportunities for research and funding.

CID/25/2017 Association of Anaesthetists of Great Britain and Ireland President's Report

Dr Clyburn presented his report, drawing Council's attention to:

- A new fund raising campaign to help fund the SAFE course initiative.
- Annual AAGBI Congress cycle ride.
- His acceptance of an invitation to join the Scientific Committee for the 17th World Congress of Anaesthesiologists 2020.
- Launch of the AAGBI's long term strategy.

COMMITTEE BUSINESS

CB/38/2017 Council Minutes

The minutes of the meeting held on 7 March 2017 were approved.

CB/39/2017 Matters Arising

(i) Review of Action Points

- *CB/36/2017 Finance Committee* Backfilling senior roles will be considered at the AoMRC Council meeting. The President will report back to Council after the meeting.

Action: President to report back on backfilling senior roles following AoMRC Council.

All other tasks were ongoing or complete.

CB/40/2017 Regional Advisers

There were no appointments or re-appointments this month.

CB/41/2017 Deputy Regional Advisers

Council received the result of the following ballot:

West of Scotland

Dr K Walker in succession to Dr C Whymark **Agreed**

CB/42/2017 College Tutors

Council considered making the following appointments/re-appointments (re-appointments marked with an asterisk):

Wales

Dr V C Hilton (Royal Glamorgan General Hospital) in succession to Dr M E Absolom **Agreed**

Dr J Petterson (University Hospital of Wales, Cardiff) in succession to Dr S C Rees **Agreed**

England

London

North Central London

Dr M Lambert (Royal National Throat, Nose & Ear Hospital) in succession to Dr P Suaris **Agreed**

North East

Northern

Dr S Nair (Northumbria Healthcare NHS Foundation Trust) in succession to Dr N Corbitt **Agreed**

North West

Mersey

*Dr S Swaraj (Royal Liverpool University Hospital) **Agreed**

North West

Dr R Cockerham (Trafford General Hospital) in succession to Dr N P A Greenwood **Agreed**

Dr G Flett (Manchester Royal Infirmary) in succession to Dr K Maclennan **Agreed**

West Midlands

Birmingham

Dr S Natarajan (Queen Elizabeth Hospital) in succession to Dr L J Tasker **Agreed**

Stoke

Dr S Annadurai (Princess Royal Hospital, Telford) in succession to Dr J C Wright **Agreed**

Yorkshire & the Humber

South Yorkshire

Dr M B Balasa (Doncaster Royal Infirmary) in succession to Dr R Dobson **Agreed**

West Yorkshire

Dr C C Tordoff (St James University Hospital) in succession to Dr D Odedra **Agreed**

CB/43/2017 Head of Schools

Council noted the following appointment:

Dr R Leighton to succeed Dr A Norris for East Midlands

CB/44/2017 Training Committee

(i) Chairman of the Training Committee's Updates

Dr Penfold reported that the College has completed some short guidance for College Tutors regarding the assessment of trainees for quality improvement activities. The guidance will be released at the College Tutors' meeting.

The General Medical Council's (GMC) *Review of Flexibility in Medical Education and Training* focusses on increasing accessibility of less than full time training, time out of training, movement between programmes etc. The document quotes May as the publication date for *Standards for Curricula and Assessment Review (SCAR)* and *Generic Professional Capabilities*. This means that all specialties will have to start looking at their curricula taking flexibility of training into account. It was agreed that the *Review of Flexibility in Medical Education and Training* should be circulated to Council.

Action: Mr Ampofo to circulate *Review of Flexibility in Medical Education and Training* to Council.

- (ii) Certificate of Completion of Training
Council noted recommendations made to the GMC for approval, that CCTs/Certificate of Eligibility for Specialist Registration (Combined Programme) [CESR (CP)] be awarded to those set out below, who have satisfactorily completed the full period of higher specialist training in anaesthesia. Those names marked with a # have also been recommended for sub-specialisation in Pre-Hospital Emergency Medicine.

East Midlands

East Midlands North

Dr Shafiu Durojaiye
Dr Helen Fenner

East Midlands South

Dr Akeeban Maheswaran

East of England

Dr Laura Perry

Kent, Surrey & Sussex

Dr Sebastian Hormaeche

London

Imperial

Dr Shahan Nizar

North Central London

Dr Henna Khetani
Dr Emilie Martinoni Hoogenboom

Bart's & The London

De Eleanor Ferreira

South East

Dr Roger Davies ^{Joint ICM}

St George's

Dr Ibrahim
Dr Alice Myers ^{Joint ICM}
Dr Ashley Hague
Dr Natalie Forshaw
Dr James McKinlay ^{Joint ICM}
Dr Olivia Davies

North West

Mersey

Dr Matthew Bridge
Dr Benjamin Lane

North West

Dr Surrah Leifer

Northern

Dr Ranj Khaffaf

Northern Ireland

Dr Alison White

Oxford

Dr Jacquelyn Parker
Dr Tauheedur Shaikh
Dr Julia Rudolph

Scotland

South East Scotland

Dr Cariad Findlater

West of Scotland

Dr Nicola Doody
Dr Myra McAdam

South West

Peninsula

Dr Theresa Hinde
Dr Jeremy Preece

Wales

Dr Nigel Jenkins
Dr Rhidian Jones

Wessex

Dr Ilana Delroy-Buelles
Dr James Gaynor
Dr Thomas Pratt ^{Joint ICM}

West Midlands

Birmingham

Dr Hannah Bawdon

Stoke

Dr James Pittaway

Yorkshire & The Humber

East & North Yorkshire

Dr Balaji Rajamani

West Yorkshire

Dr Josephine Jones
Dr Gunchu Randhawa ^{Joint ICM}

CB/45/2017 Equivalence Committee

The Chairman, Dr Ramachandran, presented the minutes of the meeting held on 7 March 2017 drawing Council's attention to:

- One review application was recommended for Specialist Registration and one first application was not recommended for Specialist registration.

- EQC/11/17 SAS Doctors A meeting to discuss the difficulties SAS doctors have in being able to collect sufficient evidence of competence in order to apply for CESR would take place after Council.

CB/46/2017 Quality Management of Service Group

The Chairman, Dr Fletcher, presented the minutes of the meeting held on 8 February 2017, drawing Council's attention to:

- 3/2017 *Committee Membership*
- 4/2017 *Independent Sector Reviews* It was noted that a process for reimbursing a Trust for an assessor's time would be developed, not a process to enable Trust remuneration for assessors.
- 5/2017 *APA Accreditation*
- 6/2017 *Recent and Outstanding Visits*
- 7/2017 *UK Accreditation Service (UKAS)* UKAS was going to charge organisations £16,000 to put accreditation services through its pilot approval process. UKAS has since offered the RCoA a seat at the table, without any charge, to inform their processes.

CB/47/2017 Lay Committee

The Chairman, Mr Thompson, presented the minutes of the meeting held on 6 March 2017, drawing Council's attention to:

- LCFULL/8/2017 *Amended Terms of Reference*
- Progress on reaching out will be a key item for discussion at the June Lay Committee meeting.

Council approved the motion as listed under M/15/2017.

CB/48/2017 25th Anniversary Organising Committee

The Chairman, Dr Langton, presented the minutes of the meeting held on 9 March 2017, drawing Council's attention to:

- *Essay Competition* 47 entries have been received, each will be scored twice using an objective scoring system.
- *Photographic Competition* This will run from the middle of May until the end of August with the winners being announced in November. The theme is "in safe hands". Entry is restricted to Fellows and Members. The requirement to make consent issues clear was noted.
- *ARIES Talks* The next talks will be filmed in June and July. It was noted that timing their release with a newsworthy event generates more interest. Ms Drake agreed to produce analytics for the next Council meeting.

Action: Ms Drake to produce analytics for next Council meeting.
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CB/49/2017 Heritage Committee

Dr Fazackerley presented the minutes of the meeting held on 2 March 2017, drawing Council's attention to:

- *Long Term Strategy*
- *Lives of the Fellows*
- *Historical Column in the Bulletin*
- *College Archives and Collecting Policy*

CB/50/2017 Royal College of Anaesthetists' Advisory Board for Scotland

The Chairman, Dr Colvin, presented the minutes of the meeting held on 16 March 2017 drawing Council's attention to:

- *Workforce Planning*
- *Scottish Anaesthesia Quality and Safety Group* Funding will be shared with the AAGBI Scottish Standing Committee.
- *Agreement to Support a Meeting of Scottish POM Leads.*
- *Meeting with CMO* The President and Dr Colvin will meet the Scottish CMO on 19 May 2017. One of the discussion items will be concerns about the supply of assistants for anaesthetists.
- *Terms of Reference.*

Council approved the motion as listed under M/16/2017.

CB/51/2017 Royal College of Anaesthetists' Advisory Board for Northern Ireland

The Chairman, Dr Darling, presented the minutes of the meeting held on 4 April 2017 drawing Council's attention to:

- 5(i) *Terms of Reference*

- Summer Symposium and College Tutors' Meeting, Belfast
- 5(iii) Approval of the Proposed Contract for Administrative Support from the College Utilising the Staff and Premises of the Royal College of Paediatrics and Child Health.
- 3(iii) SNAP-2 Audit

The President asked Dr Darling to arrange a meeting with the CMO the day before the meetings in Belfast.

Action: Dr Darling to arrange a meeting with CMO if possible.

MATTERS FOR INFORMATION

1/8/2017 Consultations

Council received, for information, a list of current consultations. The President thanked those who contributed to the consultation process.

1/9/2017 Annual General Meeting

Council received, for information, the minutes of the Annual General Meeting held on Thursday 9 March 2017.

1/10/2017 Clinical Quality Enquiries

Council received, for information, a list of enquiries received by the Clinical Quality Directorate.

1/11/2017 New Associate Fellows, Members and Associate Members

Council noted the information circulated electronically with the papers.

PRESIDENT'S CLOSING STATEMENT

PCS/4/2017

- The College will not engage in political dialogue ahead of the General Election but discussions are taking place to identify priorities for healthcare and what the RCoA would like any debate to consider in a non-partisan way.
- The May Council meeting in Edinburgh will be the first held outside England for some years.
- The President suggested Council would benefit from three or four invited external speakers per year. Council was asked to suggest suitable key figures to give presentations.

Action: Email details of suitable key figures to President's Office.

- A record number of people will be attending Diplomates' Day. The guest speaker is Dr Jen Warren, a trainee anaesthetist who has overcome personal adversity to maintain an anaesthetic career and compete as an elite athlete.

MOTIONS TO COUNCIL

M/12/2017 Council Minutes

Resolved: That the minutes of the meeting held on 7 March 2017 be approved.

M/13/2017 Deputy Regional Advisers Anaesthesia

Resolved: That the following appointment be approved:

Dr K Walker, Deputy Regional Adviser, West of Scotland

M/14/2017 College Tutors

Resolved: That the following appointments/re-appointments be approved (re-appointments marked with an asterisk):

Wales

Dr V C Hilton (Royal Glamorgan General Hospital)

Dr J Petterson (University Hospital of Wales, Cardiff)

England

London

North Central London

Dr M Lambert (Royal National Throat, Nose & Ear Hospital)

North East**Northern**

Dr S Nair (Northumbria Healthcare NHS Foundation Trust)

North West**Mersey**

*Dr S Swaraj (Royal Liverpool University Hospital)

North West

Dr R Cockerham (Trafford General Hospital)

Dr G Flett (Manchester Royal Infirmary)

West Midlands**Birmingham**

Dr S Natarajan (Queen Elizabeth Hospital)

Stoke

Dr S Annadurai (Princess Royal Hospital, Telford)

Yorkshire & the Humber**South Yorkshire**

Dr M B Balasa (Doncaster Royal Infirmary)

M/15/2017 Lay Committee

Resolved: That the amended terms of reference be approved.

M/16/2017 Royal College of Anaesthetists' Advisory Board for Scotland

Resolved: That the localised terms of reference, based on the generic national board TOR agreed at November 2016 Council, be approved.