

MEETING OF COUNCIL

Edited Minutes of the meeting held on Wednesday 14 December 2016 Council Chamber, Churchill House

Items which remain (at least for the time being) confidential to Council are not included in these minutes

Members attending:

Dr L Brennan, President	Dr J-P Lomas
Dr J A Langton	Dr W Harrop-Griffiths
Professor R Mahajan	Professor J Pandit
Dr R J Marks	Dr K May
Professor R Sneyd	Professor M Grocott
Dr J Hughes	Dr D Bogod
Professor J Nolan	Professor E O'Sullivan
Dr J Colvin	Dr K Ramachandran
Dr N Penfold	Dr L Williams
Dr E J Fazackerley	Dr F Donald
Dr S Fletcher	Dr R Darling
Professor M Mythen	Dr I Johnson
Dr P Kumar	Dr D Selwyn
Dr G Collee	Dr P Clyburn

Mr R Thompson, RCoA Lay Committee

In attendance: Mr T Grinyer, Ms S Drake, Mr R Ampofo, Mr M Blaney, Ms K Stillman, and Ms A Regan

Apologies for absence: Dr A Batchelor, Dr A-M Rollin

COUNCIL IN DISCUSSION

CID/67/2016 Governance Update

The President welcomed Professor Janice Rymer, Vice-President, Royal College of Obstetricians and Gynaecologists (RCOG). Professor Rymer gave a presentation describing the RCOG's process of evolving to a Board of Trustees model. Despite initial reservations from some RCOG Council members, the model works well and allows Council to devote more time to debate women's health issues instead of legal and financial issues.

Council had a wide-ranging discussion regarding the pros and cons of a Board of Trustees.

CID/68/2016 President's Opening Statement

- Council Election: Professor Judith Hall, Dr Chris Carey, Dr Russell Perkins and Dr Jenny Cheung (trainee) have been elected to Council. Turnout for consultant vacancies was 32% with 62% voting electronically and for the trainee vacancy 33.3% with 72% voting electronically. A total of 4310 votes were cast overall.
- Professor Peter Mahoney has been formally appointed Emeritus Defence Professor by the military. This is an overarching role to support the current Defence Professors and work with the Medical Director and Director of Research in delivering the research strategy.
- Congratulations were offered to Dr Gudrun Kunst and Dr Robert Sheehan, the first winners of the RCoA/National Institute for Health Research Clinical Research Network (NIHR CRN) awards for a trainee and consultant not in an academic post involved with research. The award will be presented at the Anniversary Meeting.

- d. The President announced the deaths of Dr Barbara Adams, Professor James Parkhouse, Dr Wilfred Fothergill and Professor Johannes Meyer. Council stood in memory.
- e. The President thanked everyone who had attended the Council Christmas Dinner. He also thanked those involved in its organisation.
- f. Health Education England's (HEE) review of Annual Review of Competence Progression (ARCP) Process. Council received a letter from Professor Wendy Reid introducing the review, as announced by the Secretary of State. Dr Langton informed Council that HEE anticipated that the ARCP will enable it to value experience gained outside formal training programmes and introduce more flexibility. Dr Langton interpreted this as time spent in non-recognised training posts such as Trust posts. The letter also discusses whether elements of the process could be made available to other parts of the workforce which might include non-training grade doctors, as well as using part of the ARCP process to review advanced practitioners and the wider workforce. The review is quite far reaching and will have significant impact on the work of ARCP panels and also trainers, Regional Advisers, College Tutors etc. Council discussed the relationship between HEE and the General Medical Council (GMC) and what autonomous decision making powers HEE has in this respect. Council also noted that HEE has no remit in the rest of the UK. A request was made that the RCoA send a response to Professor Reid asking that these two issues be clarified. The President agreed to give consideration to this when he had more detail.
- g. The Secretary of State has announced a consultation regarding statutory regulation of Physicians' Associates early in 2017.
- h. The President will be looking at committee membership in light of the Council election results. Council members with specific preferences regarding committee membership were asked to inform the President as soon as possible.

Action: Council members to inform President as soon as possible regarding specific preferences regarding committee membership.

- i. The President announced the need for a Council member to work with Dr Tom Pierce on sustainability matters. Council members interested in leading the College's work on sustainability were asked to inform the President.

Action: Council members interested in leading the College's work on sustainability to inform the President.

- j. The Council photograph will be taken in January.
- k. The National Clinical Improvement Programme has issued a call for specialty specific outcome measures for individual clinicians and teams. It was noted that there was no suggestion that the outcome measures would be used to compare individuals or teams or to produce league tables, although Council should be mindful of the potential for this. The short timeframe for response means it is not possible to incorporate the work of Dr Ramani Moonesinghe and the Health Services Research Centre's (HSRC) on outcomes. Council was offered the choice of not providing indicators or producing a list within one month following debate at January Council. Mr Grinyer has sought an extension to the deadline to facilitate the latter option. It was agreed the RCoA should respond to the request. Professor Mahajan proposed that outcomes from the following sources be considered; a list compiled by Dr Moonesinghe and a list Professor Mahajan had compiled for a textbook. It was agreed the lists would be emailed to Council members who would be asked to add to it. Another email round would follow asking Council to score the list of short-listed outcomes. Concern was expressed that the work of staff and associate specialist (SAS) doctors is frequently recorded under a consultant's name which would result in individual and team data being wrongly attributed. The President explained that this initiative was about individual measures for clinicians' personal use not electronic recording of clinical activity. It was noted that any outcome measures submitted should focus on the safety of patient care.
- l. The RCoA trainee morale & welfare survey has received 1000 (26% response rate) responses in the first four days.
- m. The first listening event with anaesthetists in training was a success. The next one will take place at the College on 30 January 2017 and will coincide with a major trainee event in Churchill House. Plans are underway to identify dates for listening events around the UK in 2017.
- n. The President has met with the Chair and Medical Director of the Mid and South Essex Success Regime. It was agreed that the RCoA will work with them as a pilot with the intention of developing a template for regional representatives of the RCoA to engage with Sustainability and Transformation Plans (STP).
- o. The strategy meeting will take place in Edinburgh on 19 and 20 May 2017. The Council meeting scheduled for 17 May will be cancelled and will instead take place during the afternoon of Friday 19 May. Council members were encouraged to book travel early in order to benefit from discounted fares. Dr Fletcher and Professor Mythen will co-chair the strategy meeting.

- p. Delivery of the *British Journal of Anaesthesia (BJA)* will be delayed for the fourth consecutive month. Previous delays have destabilised advertising of RCoA events and dissemination of important College initiatives, something which the President and Mr Grinyer continue to highlight to the *BJA* and Oxford University Press (OUP). All materials were supplied to OUP on time but they had changed copy editors without prior notice or anticipation of delays. It was noted that the RCoA has a contract with the *BJA* which in turn has a contract with OUP. Renegotiation of relationship between the RCoA and *BJA* is on-going.
- q. The President agreed to circulate to Council a letter received from HRH the Princess Royal following her attendance at the Patient Safety Conference in Edinburgh.

Action: President to circulate to Council a letter from HRH the Princess Royal following the Patient Safety Conference.

CID/69/2016 Chief Executive's Report

Mr Grinyer and the Senior Management team presented an update on the work of the directorates in relation to the strategy. They drew Council's attention to the following:

- *Council Elections*
- *National Board Elections* There was a 16% response rate within the first 36 hours of the Scottish election opening.
- *AGM and Annual Review*
- *2.4 Global Partnerships* Updates are being sought from the Academy of Medical Royal Colleges (AoMRC) regarding the distribution of Medical Training Initiative (MTI) posts.
- *3.1.1 Maternal Critical Care Document*
- *3.1.2 Clinical Accreditation for Quality Improvement Event Launch, 25 November, London*
- *3.1.3 Safe Anaesthesia Liaison Group (SALG) Patient Safety Conference, 30 November 2016, Edinburgh*
- *3.2.1 National Emergency Laparotomy Audit (NELA)*
- *3.2.3 Perioperative Medicine (POM) Programme*
- *3.2.4 25th Year Anniversary* Council members are sought for regional events on 20 May 2017 in Cardiff and on 25 May 2017 in London.
- *4.1.2 Strategic Communications*
- *4.1.4 Communications and Media Work* The One Show is keen to include a 4½ minute film on anaesthesia.
- *4.2 President's Office*
- *5.1.1 Forecast* At month five the surplus projected for the College during 2016-17 was £450,000.
- *5.3.1 Pay Review*
- *5.3.2 Pension*
- *6. Technology Strategy Programme* The request for proposals for the e-portfolio will be sent out on 15 December 2016 with a response due from suppliers on 17 January 2017.

CID/70/2026 Regional Advisers in Anaesthesia

Dr Fazackerley sought Council's approval for the proposed Regional Advisers in Anaesthesia (RAA) appointment process and application form, job description, person specification, induction process and RAA structure and names.

Council discussed:

- Whether the wording around the support required for the role is sufficiently robust, specifically whether or not it should specify that it requires one PA. Dr Fazackerley explained that specifying a number of PAs could be detrimental to some potential applicants. The Regional Advisers had felt the wording used in the document as tabled would be the most helpful.
- Whether or not the Regional Adviser should work in the geographical boundaries of the School they are responsible for. Dr Fazackerley suggested it would of course be preferable to have someone who works within the School as it would be difficult to obtain resource to look after a different School as well as not being less well acquainted with local issues.
- Trusts will not like job descriptions that are prescriptive in terms of allocating time or resources. Softening the documentation to say professional leave is discretionary would be better received. It was agreed to rephrase the documentation to say "letter of support from the Trust acknowledging support for appropriate time to attend Regional Advisers' meetings and time and resource to perform duties within the School and the Region".

The President congratulated Dr Fazackerley on completing such a comprehensive review of the Regional Adviser's role and supporting documentation.

Council approved the motion as listed under M/47/2016.

CID/71/2016 National Confidential Enquiry into Patient Outcome and Death (NCEPOD) Steering Group

Dr Fazackerley presented a summary of the Steering Group meeting held in November 2016 drawing Council's attention to:

- *Acute Pancreatitis report launch*
- *Mental Health in Acute Hospitals*
- *Non Invasive Ventilation Study*
- *Perioperative Diabetes* The estimated publication date is November 2018.
- *Surgical risk assessment tool*
- *RAG rated chart of suggested topics* Sedation should be resubmitted next year with additional information. In-hospital care of out of hospital cardiac arrests and pain management were approved by the Steering Group and will now go forward for consideration by Healthcare Quality Improvement Partnership (HQIP). The final selection will be made in March 2017.

An additional representative is required for anaesthesia as the Faculty of Intensive Care Medicine is no longer represented on the NCEPOD Steering Group by an anaesthetist.

CID/72/2016 HEE Plans for Physicians' Assistants (Anaesthesia) PA(A), Advanced Critical Care Practitioners (ACCP) and Physicians' Associates

Dr Collee updated Council on HEE's plans for the non-medically qualified medical workforce. Over a year ago HEE formed a committee to discuss how to develop non-medically qualified practitioners. They agreed to call them collectively the 'medical associate professions' and to make it a priority to move towards regulation for them as a group. HEE subsequently decided they should have one year of common core training followed by specialist training modules. A week ago HEE produced a document they proposed to take to the Department of Health (DH). The document was sent to Dr Collee a few days later with a request for the College to clear it by 23 December 2016 which is clearly a ridiculously short deadline. Dr Collee had forwarded it to the President and Dr Clyburn for consideration. The positive thing about the initiative is that it brings to the forefront of the DH agenda the need for professional regulation of this professional group.

CID/73/2016 Association of Anaesthetists of Great Britain and Ireland (AAGBI) President's Report

Dr Clyburn presented a report to Council, drawing attention to:

- *New 10 year contract with Wiley Blackwell to publish 'Anaesthesia'*
- *January edition of Anaesthesia News*
- *Scottish Standing Committee survey on job planning in Scotland*
- *Potential clashes of College/AAGBI events*
- *Winter Scientific Meeting*
- Tropical Health Education Trust (THET) has commissioned independent research into what makes a successful health partnership. The AAGBI's partnership with the Association of Anaesthetists of Uganda was chosen as an exemplar.

CID/74/2016 Airway Strategy

Professor Tim Cook and Dr Anil Patel gave a presentation to Council "Should the RCoA have an airway strategy? If so, what should it be?" They presented a proposed joint RCoA/Difficult Airway Society (DAS) strategy document that aims to build on the gains made by National Audit Project (NAP)4 and other initiatives.

Council discussed:

- The need for the RCoA to consider where such a strategy should sit within the structure of the organisation, for instance in *Guidelines for the Provision of Anaesthetic Services (GPAS)* or as a national registry within the HSRC. It was noted that the HSRC strategy includes an ambition to develop registries.
- The rationale for prioritising an airway strategy over strategies for other areas of practice.
- Trustees would require full costings before a decision could be made. It was noted that DAS would consider sharing the cost of the initiative.

The President summarised that although there was support for much of what was suggested, resource implications would need to be explored. There is also a need to consider a wider strategy of other areas of importance/prioritisation. Council was asked to email comments to Ms Drake.

Action: Council members to email comments to Ms Drake.

COMMITTEE BUSINESS

CB/139/2016 Council Minutes

The minutes and website minutes of the meeting held on 16 November 2016 were approved.

CB/140/2016 Matters Arising

- *CB/96/2016 Lay Committee* There is full support for the notion of one senior clinical representative at meetings. It was agreed that trainee representation will continue. If a specific topic is being discussed, the Lay Committee would like to request the presence of an expert in that field.
- *CID/57/2016 Fee Structure Review* A paper will be brought to the February meeting of Council.
- *CB/125/2016 Faculty of Pain Medicine* The RCoA's Professional Standards Committee has finalised guidelines on driving after anaesthesia.
- *CID/59/2016 President's Opening Statement* The annual update of declarations of interest will take place in February.
- *CB/138/2016 RCoA Advisory Board for Northern Ireland* The Chief Medical Officer (CMO) has relinquished his post as chief executive of the biggest Trust in Northern Ireland.

All other actions are ongoing or complete.

CB/141/2016 Regional Advisers

Council considered making the following appointment:

KSS

Dr S Sudan (Regional Adviser KSS) to succeed Dr S Panayiotou **Agreed**

CB/142/2016 Deputy Regional Advisers

Council considered making the following appointments:

Wales

Dr S Ford in succession to Dr K Eggers as Deputy Regional Adviser for Wales **Agreed**

West Midlands

Dr H Funnel (Deputy Regional Adviser for West Midlands) in succession to Dr T McLeod **Agreed**

CB/143/2016 College Tutors

Council considered making the following appointments/re-appointments (re-appointments marked with an asterisk):

West Yorkshire

Dr H Schulenburg (Dewsbury District Hospital) in succession to Dr S B Welwyn **Agreed**

North Thames Central

Dr D Soltanifar (Royal Free) in succession to Dr R Simons **Agreed**

North West

*Dr R Morley (Royal Manchester Children's Hospital) **Agreed**

Wessex

Dr C Joannides (Dorset County Hospital) in succession to Dr J Hull **Agreed**

South Thames East

*Dr O Rose (University Hospital Lewisham) **Agreed**

CB/143/2016 Head of Schools

There were no appointments to note this month.

CB/144/2016 Training Committee

(i) Training Committee

The Chairman, Dr Penfold, presented the minutes of the meeting held on 2 November 2016, drawing Council's attention to the following:

- TRG/72/16a Dual Certificate of Completion of Training (CCT) trainees and the FRCA examination
- TRG/72/16b Advanced pain training
- TRG/72/16c Academic ARCP process
- TRG/51/16a Exam Review Board
- TRG/70/16 POM
- TRG/73/16b GMC

Dr Penfold reported on a meeting with the leaders of the Shape of Training Steering Group. The meeting considered the RCoA's document arising from the mapping exercise undertaken last year. The College had defended its position about the start of the training programme being a broad-based training programme. The Shape of Training Steering Group focussed its discussions more on the top end of training close to the award of CCT and credentialing. The Faculty of Intensive Care Medicine (FICM) will be contacted separately to discuss ICM.

(ii) Chairman of the Training Committee's Update

Dr Penfold had nothing to report which was not covered elsewhere on the agenda.

(iii) Certificate of Completion of Training (CCT)

Council noted recommendations made to the GMC for approval, that CCTs/Certificate of Eligibility for Specialist Registration (Combined Programme) [CESR (CP)] be awarded to those set out below, who have satisfactorily completed the full period of higher specialist training in anaesthesia. Those names marked with a # have also been recommended for sub-specialisation in Pre-Hospital Emergency Medicine.

Anglia

Dr Andrew Conway Morris Joint ICM

East Midlands

Leicester

Dr Elinor Wighton

London

Imperial

Dr Suman Biswas

Dr Adam Duffen

Dr Rajesh Srivastava

Dr Catherine Cattlin Dual ICM

Dr Danielle Coppel Joint ICM

North Central

Dr Anthony Gubbay

Dr Oliver Pietroni

Bart's and The London

Dr Chiraag Talati

Dr Sophie Liu

South East

Dr Nichola White

St George's

Dr Ramy Mottaleb

Northern

Dr Emily Bonner

Dr Neil Hall

Oxford

Dr Katharine Francis

Dr Luis Lee

Scotland

South East Scotland

Dr Lorraine Harrington

West of Scotland

Dr Katharine Livingstone

Dr Michael McLaughlin

South West Peninsula

Severn

Dr Katharine Howells

Dr Sam Andrews

Wales

Dr Kathryn Lloyd-Thomas

Wessex

Dr Alice Aarvold

Dr Sonya Daniel Joint ICM

West Midlands

Birmingham

Dr Zehrin Nassa

Dr Emma Plunkett

Stoke

Dr Linga Prasad

Yorkshire and Humber**West**

Dr Chloë Fairbairns

South

Dr Nicola Pawley Joint ICM

Dr Chi Ng

Dr Rashmi Senaratne

CB/145/2016 Education Committee

Professor Nolan presented the minutes of the meeting held on 16 November 2016, drawing Council's attention to:

- *EC161116.6-5 Conflict of interest*
- *EC161116.5-2 Joint RCoA/Tri-Service Anaesthetic Society Event*
- *EC161116.6-1 Strategic Plan Working Group*

CB/146/2016 Simulation Leads

Professor Nolan gave a verbal update of the first ever meeting of simulation leads that was held on 23 November 2016. The purpose of the meeting was to determine what is going on regionally and to form and establish a network of simulation leads. Breakout sessions focussed on curriculum and training, Continuing Professional Development (CPD) and revalidation, and patient safety. There is a significant variation in simulation training around the country but much more is going on than the RCoA was aware of. The general feeling is that the College needs to look at a focus of central simulation training along with in situ training in the workplace. Many CPD courses already take place but there is strong support that at the very minimum there should be a one day course on critical incidents. The simulation leads will meet again next summer with the intention being to meet at least once annually.

Professor Nolan agreed to circulate a written report of the Simulation Leads' meeting to Council.

Action: Professor Nolan to circulate a written report of the Simulation Leads' meeting to Council.

CB/147/2016 Examinations Committee

Dr Donald presented the minutes of the meeting held on 17 November 2016, drawing Council's attention to:

- *EX/52/16 Updates for the Primary and Final Guides*
- *EX/55/16 Examiner recruitment and re-employment*
- *EX/59/16 Election of New Examiners for academic year 2017-2018* A higher than usual number of examiners were extending their term due to the difficulties in appointing more than 18 examiners simultaneously.

Council received the list of successful candidates at the December 2016 sitting of the Final FRCA Examination.

Council approved the motion as listed under M52/2016.

CB/148/2016 Workforce Advisory Group

The Chairman, Dr Colvin, presented the minutes of the meeting held on 10 November 2016, drawing Council's attention to:

- *WFP/21/16 2017 recruitment*
- *WFP/22/16 Workforce Data Sub Group*

Dr Colvin wished to thank Dr Paul Spargo who has retired from the Workforce Advisory Group and Ms Afsana Choudhury for her ongoing support.

CB/149/2016 Revalidation Committee

To be discussed at the January meeting of Council.

CB/150/2016 CPD Board

The Chairman, Dr Penfold, presented the minutes of the meeting held on 15 November 2016, drawing Council's attention to:

- CPDB16/16 Quality assurance of the CPD approval scheme at the RCoA
- CPDB18/16 Technology Strategy Programme
- CPDB19/16 Academy of Medical Royal Colleges (AoMRC) and RCoA Guidance on CPD

CB/152/2016 Safe Anaesthesia Liaison Group

The Chairman, Professor Pandit, presented the minutes of the meeting held on 19 October 2016, drawing Council's attention to:

- SALG/48/2016(c) NAP5 Working Party

A meeting will take place with the Healthcare Safety Investigation Branch (HSIB) to discuss the emerging theme of drug packaging and presentation.

CB/153/2016 National Institute of Academic Anaesthesia (NIAA) Board

Professor Sneyd presented the minutes of the meeting held on 10 November 2016, drawing Council's attention to:

- NIAAB/11.2016/9 John Snow Anaesthesia IBSc Awards 2017

CB/154/2016 Finance Committee

The Chairman, Dr Fazackerley, presented the minutes of the meeting held on 15 November 2016, drawing Council's attention to:

- F50/2016 Pay review
- F51/2016 Examination fees 2017-18
- F52/2016 Event rates 2017-18
- F53/2016 Communications & External Affairs Directorate additional funding proposal
- F48/2016 College's financial position
- F54/2016 Technology strategy project oversight paper Reassurance was sought that the RCoA will not be using accumulated reserves to fund the project. Mr Grinyer explained that spending was in line with that of other Colleges' spending on major programmes and that a critical friend was being sought to provide external validation. The Finance Committee has requested a RAG rated project budget and an update will be given to Council in January.

CB/155/2016 Advisory Board for Wales/National Specialty Advisory Group (NSAG)

The Chairman, Dr Johnson, presented the minutes of the meeting held on 18 October 2016, drawing Council's attention to:

- Development of a Welsh Newsletter

MATTERS FOR INFORMATION

I/47/2016 Audit Report

Council received, for information, the 2015-2016 audit report.

I/48/2016 Publications

Council received, for information, the list of publications received in the President's Office.

I/49/2016 Consultations

Council received, for information, the list of current consultations.

I/50/2016 New Associate Fellows, Members and Associate Members

Council noted the information circulated in the enclosure.

PRESIDENT'S CLOSING STATEMENT

PCS/11/2016

- a. The President thanked Council members for their contribution in 2016. Council is making progress in terms of governance and will be moving towards making major decisions in 2017.
- b. The 25th Anniversary booklet was circulated to Council and is also available online. It will also be highlighted in the President's e-newsletter.

MOTIONS

M/47/2016 Regional Advisers

Resolved: That the process and documentation begins from February 2017 with the change of wording agreed by Council.

M/48/2016 Council Minutes

Resolved: That the minutes of the meeting held on 16 November 2016 be approved.

M/49/2016 Regional Advisers

Resolved: That the following appointment be approved:

KSS

Dr S Sudan, Regional Adviser for KSS

M/50/2016 Deputy Regional Advisers

Resolved: That the following appointments be approved:

Wales

Dr S Ford, Deputy Regional Adviser for Wales

West Midlands

Dr H Funkel, Deputy Regional Adviser for West Midlands

M/51/2016 College Tutors

Resolved: That the following appointments/re-appointments be approved (re-appointments marked with an asterisk):

West Yorkshire

Dr H Schulenburg (Dewsbury District Hospital)

North Thames Central

Dr D Soltanifar (Royal Free)

North West

*Dr R Morley (Royal Manchester Children's Hospital)

Wessex

Dr C Joannides (Dorset County Hospital)

South Thames East

*Dr O Rose (University Hospital Lewisham)

M/52/2016 Examinations Committee

Resolved: That the following examiners extend their term of examinership by one further year to August 2018 (no examiners are requesting to extend beyond a total of 12 years):

Dr Mark Blunt

Dr Phil Hodgson

Dr Patrick Magee

Dr Tina McLeod

Dr Andrew McIndoe

Dr Jonathan Thompson

Dr Mark Forrest

Dr Judith Hall

Dr Jeff Handel
Dr Alison Pittard
Dr Richard Telford
Dr Irwin Foo
Dr Stephen Hallworth
Dr Simon Logan

Dr Burra Murthy
Dr Andrew Norris
Dr Russell Perkins
Dr Heike Romer
Dr Chris Till
Dr Adrian Dashfield