

**MEETING OF COUNCIL**

**Minutes of the meeting held on 13 December 2017  
Council Chamber, the Royal College of Anaesthetists**

**Members attending:**

Dr L Brennan, President	Dr K Ramachandran
Professor R P Mahajan, Vice-President	Dr F Donald
Dr J Fazackerley, Vice-President	Professor E O'Sullivan
Dr J Langton	Dr L Williams
Dr A Batchelor	Professor J Hall
Dr J Hughes	Dr C Carey
Dr J Colvin	Dr R Perkins
Dr S Fletcher	Dr J Cheung
Professor M Mythen	Dr D Lowry
Dr J-P Lomas	Dr S Ramsay
Dr W Harrop-Griffiths	Dr A Theron
Professor J Pandit	Dr D Selwyn
Dr K May	Dr P Clyburn (AAGBI)
Professor M Grocott	Mr R Thompson
Dr D Bogod	Dr M Nixon

**In attendance:** Dr S Sanghera, Dr Carol Pellow, Mr T Grinyer, Ms S Drake, Ms K Stillman, Mr R Ampofo, Mr M Blaney and Ms S Thomas.

**Apologies for absence:** Professor R Sneyd, Dr C Waldmann, Dr N Penfold, Dr B Miller

## **STRATEGY**

**S/5/2018**

Dr Rupert Pearse, Director of the UK Perioperative Medicine Clinical Trial Network gave a presentation to Council focussing on:

- The background to the establishment of the CTN, recent work streams and achievements.
- The role of the CTN as a formal, collaborative community which delivers recruitment of patients into clinical trials; identifies and prioritises studies; engages with investigators and develops partnerships with key stakeholders.
- The role of the CTN in designing feasible trials which successfully deliver patient focussed outcomes.
- Composition of the CTN and the role of chief and principal investigators.
- Current trials being coordinated by the CTN including the OPTIMISE II; FLO-ELA and COMMAS trials and the MAGIC trial examining the use of melatonin for anxiety prior to general anaesthesia in children.
- Next steps for the CTN.

Council discussed:

- The difference between the CTN and Clinical Trial Units (CTUs) that are used to deliver trials and manage grants. CTUs typically focus on trials that generate funding, while the CTN is keen to maintain its status as a network to engage with trials that may not generate larger levels of funding.
- Approaches to raise the profile of the CTN through presence at meetings and conferences and the plan to promote the work of the CTN with College members in the coming months.
- A stakeholder meeting looking at developing clinical trial ideas which will take place in early 2018 with the aim of increasing confidence in writing grant applications.

## CONFIRMED

### COUNCIL IN DISCUSSION

#### CID/53/2018 President's Opening Statement

##### 2.1 President's Opening Statement

- a. The President welcomed Dr Sumayar Sanghera, Regional Adviser Anaesthesia (RAA) for South Yorkshire to the meeting.
- b. The President congratulated Dr Ramani Moonesinghe on her appointment to the role of Professor of Anaesthesia and Perioperative Medicine and Honorary Consultant Anaesthetist at UCL; Sandy Mather on her appointment to the role of Director of Operations at the Intensive Care Society and Professor Lesley Colvin on her appointment to the role of Professor of Pain Medicine at the University of Dundee.
- c. The results of the recent Council elections were recently announced. The President congratulated Claire Mallinson, Sarah Ramsay, Claire Shannon, Helgi Johansson, Mark Forrest and Jamie Strachan on their election to Council and thanked all of the unsuccessful candidates who stood. Newly elected Council members will take up post in March 2018.
- d. The RCoA's report on the welfare, morale and experiences of anaesthetists in training was published at the start of December. The President thanked Council for their input into the report.
- e. The Royal College of Surgeons of England has launched an independent commission to explore the future of surgery. The RCoA has formally expressed its concerns as anaesthesia it is not represented amongst the group of commissioners who will be responsible for collecting and analysing evidence. This issue will be raised directly with Professor Derek Alderson at a forthcoming meeting, as well as concerns around the lack of communication between the two Colleges on key issues.
- f. The President has represented the AoMRC on the committee responsible for the NHS England review of Paediatric Critical Care and Specialised Surgery in Children. A progress report has been provided which will be circulated to Council for comment.

**ACTION: Sarah Thomas to circulate recent progress report. Council to provide feedback by Monday 18 December.**

- g. The President has written to NICE to formally express concerns around the recent consultation on clinical guidelines for perioperative care in adults, as well as ongoing dissatisfaction around how NICE engages with the College.
- h. The RCoA has finalised its response to the DoH consultation on regulation of Medical Associated Professionals (MAP), including PA(As), to be released to members and fellows on 15 December. The consultation closes on 22 December. Council agreed that it is encouraging that the GMC, HEE and the AAGBI have released statements that mirror the RCoA's position. The President recently attended a round table discussion with Philip Dunne, Minister of State at the DoH and other senior officials to discuss MAP regulation. The RCoA's position that regulation of MAPs is essential to safeguard patient safety was highlighted.
- i. The membership matrix for new boards and committees which will form the College's new governance structure will be circulated to Council for comment.

**ACTION: Sarah Thomas to circulate membership matrix. Council to provide feedback by Tuesday 2 January.**

- j. The RCoA has been invited to submit key performance indicators for an anaesthetist in practice to the National Clinical Improvement Programme. A meeting will be organised between Sir Norman Williams, who is leading on the project, and the RCoA's GIRFT leads shortly and a report will be brought to Council.

#### CID/54/2018 Chief Executive's Report

Mr Grinyer and the Senior Management Team (SMT) presented an update on the work of the directorates in relation to the College strategy. They drew Council's attention to the following:

**1.1** Privy Council provided feedback on the most recent version of the RCoA's revised Charter and Ordinances seeking clarification on a number of areas and suggesting minor amendments only. The final version of the Charter and Ordinances will be presented to the AGM in May for ratification.

**1.2** The results of the recent Council election were announced on 8 December. The Audit and Internal Affairs Committee will shortly carry out its customary review of the election. Following feedback from a number of retired members, a review of voting eligibility for this group will be carried out in 2018.

## CONFIRMED

**1.3** Voting for election to the RCoA Scottish Board closes on 11 January. There has been healthy interest in the election with six candidates standing for three consultant vacancies and four candidates standing for one trainee vacancy. Nominations for election to the RCoA Welsh Board open on Friday 8 December. The CEO offered thanks to Dr Abrie Theron and the Membership Department for their work in ensuring that Welsh fellows and members are allocated to the correct Health Board which is the constituency basis for this election .

**2.1** The first meeting of the recently established eLearning Steering Group took place on 30 November. Terms of reference, including terms of office will shortly be agreed for the group that will continue to meet twice annually.

**2.1.1** The first draft of the Education Strategy will be discussed by Council in early 2018. The two day December meeting '*Updates in Anaesthesia, Critical Care and Pain Management*' in Cardiff has attracted good delegate numbers. Thanks were offered to the local organisers and the RCoA Events team for their work in organising this event.

**2.2.4** The anaesthetic curriculum review was discussed at the last Regional Advisors meeting in November 2017 where input on format for training was sought. Meetings have also been arranged with the curriculum leads for ACCS and the GMC's curriculum approvals group to discuss their perspectives.

**3.1.1** A targeted approach for improving engagement with ACSA will be initiated in 2018.

**3.1.2** The 2017 GPAS chapter rewrites will open for public consultation in January 2018.

**3.3** The College hosted a successful '*Training the Trainers*' workshop on shared decision making for a multidisciplinary audience in December. The workshop will be run again in the new year in partnership with the AoMRC.

**3.4** The 25<sup>th</sup> Anniversary Committee will produce a final report of work undertaken in 2017. The report will include a number of recommendations for areas to be taken forward as legacy for subsequent years to be considered by Council.

**4.1.2** The Communications team has secured national media coverage for a range of College work including the survey on morale and welfare and delayed transfers of care. The team was also successful in securing a segment on the BBC's One Show focussing on anaesthetists in training. In the new year, focus will move to celebrating the 70<sup>th</sup> anniversary of the NHS in collaboration with NHS England and marking the 70<sup>th</sup> anniversary of the formation of the Faculty of Anaesthetists of the Royal College of Surgeons of England.

**4.2** The newly established Policy and Public Affairs function has continued to develop the RCoA's profile in this area. There has been increased engagement with Westminster including tabling of a parliamentary question on the topic of perioperative medicine.

**4.3.1** The forecast surplus at month five is reported to be £81k.

**5.1.5** The Investment Committee will meet for the first time in January 2018 to discuss management of investments in a more involved way.

**5.3.1** Legal advice has now been received regarding the Reasonable Adjustments Policy in relation to exams and feedback has been circulated to the PSED Group for approval...

### **CID/55/2018 Finance Committee, Membership Subscription Fee Review**

Dr Fiona Donald presented the fee review paper to Council, noting that the Finance Committee was tasked with proposing a new fee structure which addresses anomalies; reflects new membership categories and is fit for purpose. The key changes to the fee structure include introduction of a less than fulltime rate which Council agreed was a positive step and removal of time limited membership categories (i.e. Fellow first four years in previous structure). Council discussed the assumptions made by the Finance Committee; the financial model and potential risks.

**Motion resolved:** That the revised fee structure is approved by Council for recommendation to the AGM in May.

### **CID/56/2018 Technology Strategy Programme (TSP) update**

Mr Aaron Woods, TSP Director, presented an update on the programme focusing on:

- The work completed in each quarter of 2017 and a progress update for the project as a whole.
- How the TSP aligns with the College's strategic aims.
- Planned activity for quarter one of 2018.

Council discussed:

- Staff resources and recruitment within the IT team to support delivery of the TSP, including recruitment of Head of IT.

## CONFIRMED

- The launch of the Lifelong Learning Platform that is on track for delivery in February 2018. Council agreed the importance of successful delivery of the platform is essential as it will be one of the College's largest outward facing services.
- User acceptance testing which will be carried out until mid-April.
- The plan to deliver training to ePortfolio leads and trainees so that they are able to deliver training on the platform locally.
- The financial implications and reputational risk of delayed delivery of the platform. A reforecast was carried out based on revised timelines and a contingency fund is in place. Assurance was given that project deliverables would not change as a result of the delay. The suppliers have been contracted to deliver the product
- The Technology Assurance Group which has been set up to oversee the project. The group is made up of members of the College's network with relevant experience and lead by Anthony Flack, an external, independent IT consultant who is acting as 'critical friend' for the project.

### **CID/57/2018 Association of Anaesthetists of Great Britain and Ireland President's Report**

Council noted the report provided by Dr Clyburn. Dr Clyburn drew Council's attention to the following:

- A number of resources are being launched as an output of the Fatigue Project that complement the College's work around morale and welfare.

## **COMMITTEE BUSINESS**

### **CB/136/2018 Council Minutes**

Council noted the minutes of the meeting held on 15 November 2017.

**Motion resolved:** That the minutes of the meeting held on November 2017 be approved.

### **CB/137/2018 Matters Arising**

#### **i. Review of Action Points**

Council noted the progress report on actions arising from the last meeting.

### **CB/138/2018 Regional Advisers**

There were no notified appointments or re-appointments this month.

### **CB/139/2018 Deputy Regional Advisers**

Council considered making the following appointment:

Dr P Harrison, Deputy Regional Adviser, West of Scotland

**Motion resolved:** That Council approves the appointment of Dr P Harrison, Deputy Regional Adviser Anaesthesia, West of Scotland

### **CB/140/2018 College Tutors**

Council considered making the following appointments and re-appointments:

#### **London**

##### ***South East London***

Dr K R Srinivas, Lewisham Hospital

#### **Thames Valley**

##### ***Oxford***

Dr L Lee, Wycombe Hospital

Dr A E Richards, Horton General Hospital

## CONFIRMED

### Wessex

Dr J Anns, Royal Hampshire County Hospital

### West Midlands

Dr R Shanmugam, Warwick Hospital

**Motion resolved:** That Council approves the appointment of College Tutors as listed above.

### CB/141/2018 Head of Schools

There were no notified appointments or re-appointments this month.

### CB/142/2018 Training Committee

Dr Penfold provided a verbal update from the Training Committee, drawing particular attention to the following:

#### i. Training Committee

- The GMC curriculum advisory group will meet with ACCS parent specialties in February 2018 to discuss the technical aspects of rewriting the curriculum.
- The revised ACCS curriculum, including the 'patch' that provides clarification of the enhanced experience gained by CT3 trainees, has been submitted to the GMC.
- A number of issues have arisen around delivery of dual ICM training, with some trainees reporting that they have been required to repeat parts of training. The RCoA will release a joint statement with FICM regarding this issue shortly.

#### ii. Certificate of Completion of Training

- To note recommendations made to the GMC for approval, that CCTs/CESR (CP)s be awarded to those set out below, who have satisfactorily completed the full period of higher specialist training in Anaesthesia, or Anaesthesia with Intensive Care Medicine or Pre-Hospital Emergency Medicine where highlighted

#### East Midlands South

Dr Thunga Setty  
Dr Vishal Dhokia

#### Kent, Surrey & Sussex

Dr James Peerless

#### London

##### Imperial

Dr Behrad Baharlo Joint ICM

##### North Central London

Dr Barnaby Lewin

##### Bart's and The London

Dr Raksa Tupprasoot

##### South East

Dr Vaishali Adiga  
Dr Chee-Fone Chu  
Dr Wint Mon

##### North West

##### Mersey

Dr Chetana Kataria

#### North West

Dr Kenichi Ode  
Dr Neil Britton

#### Northern

Dr Jane De Pennington

#### Scotland

##### West of Scotland

Dr Maria Armstrong  
Dr Umair Ikram

#### Wales

Dr Tereza Soskova

#### West Midlands

##### Birmingham

Dr Ravindra Mallavalli

#### Yorkshire & The Humber

##### West Yorkshire

Dr Thomas Irving

## **CONFIRMED**

### **CB/143/2018 Intercollegiate Committee for Acute Care Common Stem Training (ICACCST) (Dr Carey)**

Dr Carey presented the minutes of the meeting held on 13 September 2017 drawing Council's attention to:

- The ongoing correspondence relating to pay issues faced by CT3 trainees under the new junior doctors contract.
- The GMC has now approved the JRCPTB's new Internal Medicine (IM) stage 1 curriculum. The new curriculum includes mandatory training in intensive care and the programme will accept transferrable competences from ACCS Anaesthesia.

### **CB/144/2018 Nominations Committee**

The President presented the minutes of the meeting held on 14 November 2017 drawing Council's attention to:

- The committee agreed to undertake the scoping work for appointing lay trustees to the Board of Trustees subject to Council's approval. A paper setting out the process will be produced for consideration by Council in early 2018. The committee agreed to carry out due diligence around nominations, i.e. ethnicity, age and gender of nominations, to ensure that the PSED is met.
- Council considered the nominations proposed by the committee.

**Motion resolved:** That the nominations set out in the enclosure are approved by Council.

### **CB/145/2018 CPD Board**

Dr Williams presented the minutes of the meeting held on 15 November 2017 drawing Council's attention to:

- A successful CPD Assessor Information Day was held at the College in September and resulted in recruitment of 14 additional assessors.
- There are over 12,000 CPD applications to be assessed for both internal and external events, so the importance of continuing to recruit assessors was highlighted.
- The committee agreed to an escrow agreement to ensure functionality of the CPD diary in the event of failure by the current provider.

### **CB/146/2018 Equivalence Committee**

Dr Ramachandran presented the minutes of the meeting held on 15 November 2017 drawing Council's attention to:

- A review will be carried out of the various tests of knowledge considered equivalent to the FRCA for equivalence applications in close collaboration with the GMC.
- The committee received a helpful response from the GMC regarding the 5-year rule for consideration of evidence for equivalence applications.

### **CB/147/2018 Examinations Committee**

Dr Donald presented the minutes of the meeting held on 20 September 2017 drawing Council's attention to:

- Council discussed issues faced by the committee in appointing examiners. Council agreed that a piece of work should be carried out exploring the reasons for declining application numbers (i.e. pressure around time away from practice) and ways to incentivise volunteers.
- The College has been invited to undertake an invited review of the Faculty of Physicians Associates of the Royal College of Physicians London's Physicians Associate national examinations. A set of interim recommendations has been produced with a full report due in early 2018.
- Council considered the committee's motion to extend the term of four examiners beyond the normal term of 12 years for one year only.

## **CONFIRMED**

**Resolved:** That Council approves extension of the term of examinership by one year for the examiners set out in the enclosure.

### **CB/148/2018 Revalidation Committee**

Dr Colvin presented the minutes of the meeting held on 14 November 2017 drawing Council's attention to:

- The committee received the GMC's action plan arising from Sir Keith Pearson's review of the operation and impact of revalidation. The committee work in close collaboration with the AAGBI to implement the action plan.
- The committee discussed their concerns around the AoMRC's proposals for improving patient feedback for appraisal and revalidation, in particular issues associated with seeking feedback from critically ill patients.

### **CB/149/2018 Workforce Advisory Group**

Dr Colvin presented the minutes of the meeting held on 14 November 2017 drawing Council's attention to:

- An updated Workforce Data Pack will be produced in early 2018 for distribution amongst the group's networks. An additional position statement has been added to the pack focussing on the need to improve flexibility, including reestablishment of LAT posts in England.
- The committee welcomed the opportunity to work with HEE on recruitment in hard to fill and popular regions.
- The President offered thanks to Dr Eddie Wilson, Scottish Board Workforce Lead for his long term support on workforce data who has stepped down from the WAG.
- The committee will review HEE's workforce strategy that is due for release shortly.

### **CB/150/2018 Anaesthesia Related Professionals Committee (ARPC)**

Dr Penfold presented the minutes of the meeting held on 26 October 2017 drawing Council's attention to:

- The committee will provide its finalised response to the DoH's consultation on the regulation of MAPs in the UK shortly.
- Dr Claudia Sellers, HEE Education Fellow provided a report of interviews undertaken in eight hospitals around the impact of PA(A)s. A summary of the comments has been provided. It was felt overall that PA(A)s have a positive impact on training and service delivery.
- Further amendments have been made to the patient information leaflet on the role of PA(A)s. The current version has been provided to the RCoA Patient Information Group to make further adjustments before the leaflet is signed off for release.

### **CB/151/2018 Professional Standards Committee**

- Council noted the minutes and Chair's Summary of the 14 November 2017 meeting of the Professional Standards Committee.

### **CB/152/2018 National Institute of Academic Anaesthesia Board (Professor Mythen)**

Professor Mythen presented the minutes of the meeting held on 8 November 2017.

### **CB/153/2018 Finance Committee**

Dr Donald presented the minutes of the meeting held on 14 November 2017 drawing Council's attention:

- Following a review by the Finance Committee, it was agreed that the College would accept the generous donation made by Mrs Delaney, daughter of Dr Bernard Johnson, founding member of the Faculty of Anaesthetists within the Royal College of Surgeons. Council will be consulted on use of the donation.

## **CONFIRMED**

- Whilst the SAUL pension scheme remains on the RCoA risk register, the financial position of the scheme has improved and concerns regarding immediate financial risk have eased.

### **2018-19 Examination and Event Fee Review**

**Motion unresolved:** Council agreed that the motion relating to the 2018-19 examination and event fee review would be deferred to the next meeting of Council.

## **MATTERS FOR INFORMATION**

### **1/26/2018 2018 Council Election results**

Council noted the results of the recent Council election.

### **1/27/2018 Regulations**

Council noted the final version of the revised regulations following the governance review.

### **1/28/2018 Consultations**

Council noted the current database of consultations.

### **1/29/2018 New Associate Fellows, Members and Associate Members**

Council noted the information which had been circulated electronically.

## **PRESIDENT'S CLOSING STATEMENT**

### **PCS/10/2018**

- a. The President thanked all staff involved in delivering the Council Christmas Dinner the previous evening which was a successful event.
- b. Invitations to the celebration of J-P van Besouw's Life, to be held on Saturday 3 February will be sent out shortly. Council are asked to RSVP promptly.