

MEETING OF COUNCIL

Edited minutes of the meeting held on Wednesday 16 November 2016 Council Chamber, Churchill House

Items which remain (at least for the time being) confidential to Council are not included in these minutes

Members attending:

Dr L Brennan, President	Dr G Collee
Dr J A Langton	Dr J-P Lomas
Professor R Mahajan	Dr W Harrop-Griffiths
Dr R J Marks	Dr K May
Professor R Sneyd	Professor M Grocott
Dr A Batchelor	Dr D Bogod
Dr J Hughes	Dr K Ramachandran
Professor J Nolan	Dr L Williams
Dr J Colvin	Dr F Donald
Dr N Penfold	Dr R Darling
Dr E J Fazackerley	Dr I Johnson
Dr S Fletcher	Dr D Selwyn
Professor M Mythen	Dr P Clyburn
Dr P Kumar	

Mr R Thompson, RCoA Lay Committee
Dr A-M Rollin, Clinical Quality Adviser

In attendance: Mr T Grinyer, Ms S Drake, Mr R Ampofo, Mr M Blaney, Ms K Stillman, Dr R Bacon and Ms A Regan

Apologies for absence: Professor J Pandit, Professor E O'Sullivan

COUNCIL IN DISCUSSION

CID/59/2016 President's Opening Statement

- a) The President welcomed Dr Waldmann, Dean of the Faculty of Intensive Care Medicine (FICM), to his first Council meeting.
- b) The President welcomed Dr Bacon who had requested to observe a Council meeting.
- c) Congratulations were offered to:
 - a. Dr Chris Gildersleve, recently elected President-elect of the Association of Paediatric Anaesthetists of Great Britain and Ireland (APAGBI).
 - b. Professor Nolan who has received a lifetime achievement award from the American Heart Association (AHA).
 - c. Dr Andrea Wraith who has recently taken up Presidency of the Section of Anaesthesia, Royal Society of Medicine (RSM).
- d) The President announced the deaths of Dr Chris Allen, Dr Balendra Rasiyah, Dr David Zuck, Dr George Brittain, Dr Hany Khalil, Dr Douglas Robbie and Dr Swati Karmarkar. Council stood in memory.
- e) The introduction to the ARIES talks and the first talk "lessons from the battlefield" are available online and have received more than 1100 views.
- f) The President thanked those who had attended the joint meeting and dinner with the Association of Anaesthetists of Great Britain and Ireland's (AAGBI) Council. The Presidents would discuss the way forward in light of the discussions around safety. The President thanked Ms Emma Bennett for organising the event.
- g) The President encouraged Council members to attend the Patient Safety Conference on 30 November and, if they had not already done so, to inform the events team they would be attending.
- h) The first two listening events for anaesthetists in training will take place in London on 12 December and 30 January with further events around the UK in 2017. All members of Council would be welcome to attend.

- i) The Chair of the British Medical Association's (BMA) Junior Doctors' Committee has resigned and has been replaced by Dr Peter Campbell as interim Chair. The BMA has abandoned the right to continue with its current mandate for industrial action. There is discontent amongst trainees on social media as highlighted by the furore over Health Education England (HEE) referring to novice trainees in anaesthesia as a burden.
- j) The Royal College of Anaesthetists (RCoA) will launch a trainee welfare survey. It will include questions previously used by another College to allow the RCoA to benchmark responses.
- k) The President informed Council that an automated external defibrillator (AED) is available in the reception area. Three staff members have been trained in its use and a sign will be put up indicating availability of the equipment in Churchill House. Council are encouraged to familiarise themselves with the equipment available.
- l) The RCoA has received an enquiry regarding declaration of interests for Council election candidates and declarations of interest on its website. The President asked Council and the Senior Management Team (SMT) to regularly review their declarations of interest. Declarations of interest will also be included as standard for all College events. The Audit and Internal Affairs Committee is producing examples of what should be included.

Action: Council and SMT to regularly review declarations of interest.

- m) The President invited Mr Ampofo to update Council on the Medical Training Initiative (MTI). The Academy of Medical Royal Colleges (AoMRC) has produced a process and will prioritise applications by Department for International Development (DFID) 28 category. If applications are not processed in one month they will roll into the next month. It was suggested that the prioritisation did not align with the RCoA's international strategy looking to build links with colleagues and Colleges in South East Asia. It was noted that if prioritisation of countries had come from the Department of Health (DH), it would not necessarily be the same in the devolved nations. Council members were asked to forward issues to Mr Ampofo to raise with the AoMRC.

Action: Council members to forward any issues to Mr Ampofo for discussion with the AoMRC.

- n) The *Health Services Journal (HSJ)* has published results of the RCoA's membership survey on the *HSJ* website.
- o) The President has co-signed a letter to the *Sunday Times* on discriminatory criteria for access to surgery.
- p) Council received copies of the RCoA's *Workforce Data Pack 2016*. The data pack includes key headline messages and data along with space for local contextual information. Dr Colvin wished to thank Ms Afsana Choudhury and the Workforce Advisory Group for producing the pack. HEE will not be requesting information from Colleges although it has indicated that the workforce process for anaesthesia will start in January 2017. Council heard that Northern Ireland has had its own workforce review and there is a wish to increase intensive care medicine (ICM) training places by 2, an increase of 40%. Anaesthetic numbers will be kept stable.
- q) The President has met with Mr Keith Conradi, Chief Investigator, Healthcare Safety Investigation Branch (HSIB). There will be an opportunity to work with HSIB as experts will be required to support investigations. The Safe Anaesthesia Liaison Group (SALG) will be an integral player and it might be useful for an HSIB representative to join SALG.
- r) The President has met with Dr Sarah Wollaston, Chair, Health Select Committee, to introduce the specialty to her. Dr Wollaston was unaware of the breadth of anaesthetic practice and is keen for input from Royal Colleges and Specialist Societies into the Committee's work. Dr Wollaston was supportive of the President's suggestion of a potential event at Westminster around cardiopulmonary resuscitation (CPR) for parliamentarians and has agreed to discuss it with the Speaker.
- s) The President attended a roundtable event with other College Presidents and met the shadow health team at Westminster. Jonathan Ashworth MP is keen to meet with the RCoA to discuss specialty related issues in more detail.
- t) Council members nearing the end of their first year in office were asked to arrange an appraisal with the President or a Vice-President via Ms Regan. Any other Council members requiring an appraisal were also asked to contact Ms Regan.

Action: Council members nearing the end of their first year in office to arrange an appraisal via Ms Regan. Any other Council members requiring an appraisal to contact Ms Regan.

- u) The President thanked Dr Williams for representing Council at the memorial symposium for Professor Alastair Spence.

CID/60/2016 Governance Update and Discussion in Relation to the Devolved Nations

The President informed Council that a member of the Royal College of Obstetricians and Gynaecologists' (RCOG) Council will attend December Council to speak about the trustee model within RCOG.

The President stated that at the December meeting he would like Council to discuss trustee board models and decide if possible which model it wished to progress. The President asked Council members if they had sufficient information to discuss and make that decision. It was suggested that updating the paper in light of subsequent discussions and governance review group meetings would be helpful. It was pointed out that Council may not have sufficient time to reflect upon the presentation by the RCOG representative before making a decision. The President indicated he would like to keep the momentum going but would be content if Council felt it could not make a decision at the same meeting as the presentation. The President agreed that an updated working document would be produced that would give clarity to what Council will be asked to consider including more detail about lay trustees.

Action: Governance Group to produce updated working document to inform Council's discussion on trustee board models.

The scheme of delegation will be presented to Council in early 2017. It will be a Council owned document and Council will decide what it delegates to other individuals or bodies in the organisation.

The President informed Council that successive Council meetings will be used for presentations around various governance work streams.

Following discussion, Council **approved** the generic terms of reference for devolved nations' Boards as presented by Dr Colvin.

CID/61/2026 Chief Executive's Update

Mr Grinyer and the SMT presented an update on the work of the directorates in relation to the strategy. They drew Council's attention to the following:

- *Pay review for staff* The Finance Committee has received the proposed pay policy that aims to motivate staff and sees the introduction of merit pay. The proposed policy has been benchmarked against similar organisations and makes broadly cost-neutral proposals. It also meets the requirements of public sector equality duty (PSED) to ensure there is no unintended discrimination. Staff consultation is now underway following which the policy will be taken back to the Finance Committee.
- *Council elections* Turnout have been 22% so far. Consideration needs to be given to resolving the issue around eligibility to vote in the trainee election before the next Council election. Council agreed that a recommended way forward should be brought to Council.

Action: President/Mr Grinyer to propose recommended way forward for trainee elections to Council.

- *2.3 Global Partnerships*
- *Deloitte's pro bono work for e-Integrity* Deloitte is undertaking a more strategic look at e-Integrity's business.
- *Primary SOE and OSCE pass rates*
- *3.1.1 Perioperative Improvement Science and Management (PRISM-ed) module*
- *3.1.2 Clinical Accreditation for Quality Improvement Event Launch, 25 November, London*
- *3.1.3 SALG Patient Safety Conference, 30 November 2016 Edinburgh* 150 delegates have registered so far.
- *3.2.2 National Audit Project (NAP) 6* The report is expected to be available late 2017/early 2018.
- *3.2.3 Perioperative Medicine (POM) Programme* The President is hoping to secure an audience with the Secretary of State to discuss POM and the RCoA's work in clinical standards.
- *Sprint Anaesthesia National Projects (SNAP).*
- *Lack of weekend effect for ICM* A BJA paper co-authored by the President of the Intensive Care Society has demonstrated that there is no weekend effect for ICM. Council was asked to keep the outcome confidential until the paper's publication.
- *4.1.1 External affairs*
- *4.1.2 Strategic communications*
- *4.1.3 Operational communications*
- *4.1.4 Planned communications and media work for the next month*
- *4.2 President's Office*
- *5.1 Finance* At month 4 the surplus projected for the College is £393k to year end.
- *6 Technology Strategy Programme (TSP)* Ms Drake will chair the Management Board.

CID/62/2016 2016 Strategy Meeting

Dr Fletcher updated Council on the actions identified at the 2016 strategy meeting. All actions were complete or ongoing except:

- *Breakdown of RCoA Educational Content and Resources/RCoA engagement with members in your geographical area data from membership survey* Information will be shared when a membership engagement manager is in post.
- The proposal that the President meet with Mr Simon Stevens will be superseded by the request to meet with the Secretary of State.

Dr Fletcher asked Council to email him if any comments had been missed in the notes.

Action: Council members to inform Dr Fletcher if any comments missing in the notes.

CID/63/2016 The New Bulletin

Professor Mythen informed Council that the re-designed *Bulletin* would be published in January 2017. There is a move towards shorter articles and a greater emphasis on high quality images. Council members were encouraged to provide feedback.

There is a move to increase the number of thematic issues although it was noted that themed editions require a lead time of at least nine months. The Editorial Board would value suggested themes of ongoing interest such as welfare. Aligning themes with College strategy will prove even more useful in terms of dissemination of the strategy and strategic aims. It was suggested that each *Bulletin* should include a trainee section.

Council noted that delivery of the *Bulletin* had been delayed due to an issue with Oxford University Press. The RCoA has no control over this but it will be raised in ongoing discussions with the BJA. It was pointed out that the BJA is focussed on impact factor, one of the aspects of which is that journals are published on time.

CID/64/2016 Policy Position on STPs

Ms Stillman presented a proposed policy position on Sustainability and Transformation Plans (STPs) noting that so far there had been limited Medical Royal College input into this major piece of health policy.

Council was asked to discuss the proposed policy position and raised the following points:

- Anaesthesia has the potential to be neglected in the STPs.
- Co-ordination between STPs is important.
- Failure to consider the impact on training will have a significant impact on training delivery.
- The RCoA should be cautious about being negative about the unwinding of the purchaser/provider split.
- Should the RCoA offer a willingness to engage with the process through its networks?
- The need for STPs to be aware that our specialty works across all the services that will be reconfigured.
- STPs will need adequate capital funding and infrastructure to support them.
- Three main gaps have been identified around health and wellbeing, care and quality and finance and efficiency.
- The key element will be to deliver care closer to home wherever possible.
- The King's Fund has published the first of two articles which Dr Selwyn agreed to send to Council. The second article will be about content and implementation.
- Development and leadership of STPs varies enormously.
- Whilst the aim of STPs is laudable, some aspects are more likely to be accepted by society than others.
- The RCoA could offer some bolder positive solutions such as reduced occupancy of hospital beds if funding was available to fully implement the principles of POM.
- Lack of public involvement so far in the process.
- The benefits of being positive and engaged in the process.
- The RCoA should not be afraid of opening the debate about spending 50% of a person's health budget on their last 3 months of life.
- Recognition that some clinical changes are necessary and the RCoA should contribute to that change whilst putting patients first.

Action: Dr Selwyn to send King's Fund article on STPs to Council.

Action: Ms Stillman to circulate updated document to Council.

CID/65/2016 Policies on Endorsement and Subject Data Access Requests

Council was asked to consider and approve the draft policy on endorsement. It was pointed out that it varied slightly to the December 2012 policy jointly badged by the RCoA and AAGBI. Council members were asked to email comments to Ms Drake. The amended policy would be circulated to Council electronically.

Action: Council members to email comments to Ms Drake.

Action: Ms Drake to circulate amended policy to Council.

Council was asked to consider and approve the draft subject access request procedure. The procedure document, which will be supported by all-staff training, was intended to educate staff and help them in terms of pulling together information for subject access requests. Council approved the procedure.

CID/66/2016 Association of Anaesthetists of Great Britain and Ireland's President's Report

Dr Clyburn presented a report to Council, drawing attention to:

- *Joint Councils' Dinner*
- *Consent for Anaesthesia (2017) Guideline*
- *Fatigue and Driving project*
- *AAGBI meeting with specialist societies*
- *Annual AAGBI Irish Standing Committee.* There is a longstanding issue with many smaller maternity units in the Republic of Ireland not having dedicated out of hours anaesthetic services. Progress is being made thanks to the work of the Irish Standing Committee. There is also work to be done to address the lack of dedicated out of hours recovery staff.

COMMITTEE BUSINESS

CB/127/2016 Council Minutes

The minutes and website minutes of the meeting held on 19 October 2016 were approved.

CB/128/2016 Matters Arising

Review of Action Points

All actions were complete or ongoing.

CB/129/2016 Regional Advisers

There were no appointments to consider.

CB/130/2016 Deputy Regional Advisers

There were no appointments to consider.

CB/131/2016 College Tutors

Council considered making the following appointments/re-appointments (re-appointments marked with an asterisk):

Anglia

Dr E Schulenburg (Addenbrookes Hospital) in succession to Dr A V Patil **Agreed**

Dr C C Burt (Papworth Hospital) in succession to Dr K P Valchanov **Agreed**

East Yorkshire

Dr M S Achawal (Hull Royal Infirmary) in succession to Dr L Vestarkis **Agreed**

North Thames Central

Dr S Setty (Barnet Hospital) in succession to Dr M Chakravarti-Chattopadhyay **Agreed**

*Dr A Kambli (Lister Hospital) **Agreed**

Dr C Ferguson Acting Tutor (Royal National Throat, Nose and Ear Hospital) covering for Dr P O Suaris **Agreed**

Dr C Kidel Acting Tutor (Royal Free Hospital) covering for Dr T Jones **Agreed**

North Thames East

Dr N Watt (Newham University Hospital) in succession to Dr T Kundishora **Agreed**

Mersey

Dr J Crooke (Southport and Ormskirk NHS Trust) in succession to Dr P A Burford **Agreed**

Wales

Dr H Maghur (University Hospital of Wales) in succession to Dr M Sandby Thomas **Agreed**

CB/132/2016 Head of Schools

There were no appointments to note this month.

CB/133/2016 Training Committee

(i) Chair of the Training Committee's Update

Dr Penfold had nothing to report which had not been covered elsewhere on the agenda.

(ii) Certificate of Completion of Training (CCT)

Council noted recommendations made to the GMC for approval, that CCTs/Certificate of Eligibility for Specialist Registration (Combined Programme) [CESR (CP)] be awarded to those set out below, who have satisfactorily completed the full period of higher specialist training in anaesthesia. The doctors whose names are marked with an asterisk have been recommended for Joint CCTs/CESR (CP) s in Anaesthesia and Intensive Care Medicine. Those names marked with a # have also been recommended for sub-specialisation in Pre-Hospital Emergency Medicine.

East Midlands

Leicester

Dr Sameer Hanna-Jumma

Dr Martin Minich

Dr Angela Green

Nottingham

Dr Irfan Mansur

London

North Central

Dr Renuka Arumainathan

Dr Selina Patel

Dr Seetal Snoek

Barts and the London

Dr Omar Hussain

Dr Matthew Hamilton

Dr Jerry Lim

South East

Dr Andrew Pool

Dr Ravin Mistry

Northern Ireland

Dr Paul McMackin

Northern

Dr Ravikiran Ramanujapuram

Anandampillai

Dr Kavitha Manoharan

North West

Dr Wan Khoo

Dr Arvinder Singh

Dr Kate Webster

Scotland

South East Scotland

Dr Catherine Collinson

West of Scotland

Dr Catherine Vass

Dr Vanessa Vallance

South West Peninsula

Dr Danielle Franklin

Dr Katharine Stenlake

Dr Catharina Hoyer

Severn

Dr Janine Talbot

Dr Andrew Bartlett

Wales

Dr David West

Dr Vazira Moosajee

Dr Ceri-Ann Lynch

Dr Jenna Stevens

Wessex

Dr James Keegan

Dr Davina Watson

Dr Anamika Sehgal

Yorkshire and Humber

South

Dr Zoe Harclerode

CB/134/2016 Equivalence Committee

Council received the CESR reports for the RCoA and FICM from the General Medical Council (GMC). The President commended the equivalence assessors and Mr Chris Scorer for their very efficient performance in processing equivalence applications.

CB/135/2016 Anniversary Organising Committee

Dr Langton presented the minutes of the meeting held on 19 October 2016, drawing Council's attention to:

- *College microsite detailing all activities*
- *Item 11 House of Commons*
- *Item 9 Heritage Committee* The majority of 25th Anniversary activities will look forward to the next 25 years rather than looking back.

CB/136/2016 Heritage Committee

Dr Fazackerley presented the minutes of the meeting held on 20 September 2016, drawing Council's attention to:

- *Plea for membership and support* The Committee is appealing for additional members. They are also looking to make contact with anyone in touch with the initial Faculty Board in the hope of sourcing photographs. A call for new members in the President's e-Newsletter had generated a large response.

The Committee oversees the collection policy on behalf of the RCoA. The College wishes to collect items around the previous Faculty and people involved in the Faculty or College. Anaesthetic equipment will remain the responsibility of the AAGBI and a member of their museum staff has been co-opted to the Committee to maintain a link.

CB/137/2016 Royal College of Anaesthetists' Advisory Board for Scotland

The Chairman, Dr Colvin, presented the minutes of the meeting held on 25 October 2016, drawing Council's attention to:

- *Proposed new draft generic constitution for devolved Boards*
- *Realistic Medicine*
- *Direct engagement with NHS Health Improvement Scotland on a partnership implementation of Anaesthesia Clinical Services Accreditation (ACSA)*
- *Consultant leadership of the Scottish Assistance for Anaesthetists Group*
- *Operating Department Practitioners (ODP)* Glasgow University is proposing to close its ODP course which is the only one available.
- *Development of a Scottish network of POM leads*
- *Training numbers for next year* Numbers in anaesthesia will be maintained and ICM numbers will increase by 5.

Council received the Board's objectives for 2017 and members were asked to feedback comments to Dr Colvin. The Board is mindful of the need to ensure the specialty is represented within the structures of the health system in Scotland.

Action: Council members to feedback comments to Dr Colvin on the Board's objectives.

CB/138/2016 Royal College of Anaesthetists' Advisory Board for Northern Ireland

Dr Darling described the background to the Bengoa Report *Systems not Structure* published in October 2016 which focuses on the future of healthcare services in Northern Ireland. The NI Health Minister subsequently followed this with her strategy vision for 2016-2026. There are seven criteria by which each service will be measured. The RCoA has been invited to respond to the consultation. In meetings with Mr Bengoa, representatives of the NIAB made the point that change should be driven in terms of service and quality of patient care rather than financial considerations. Priority specialties have been listed; emergency and urgent care, general practice and vascular surgery. Dr Darling highlighted the importance of emphasising that changes in any of these services will have anaesthetic repercussions. The gist is there will be less acute beds, more care in the community. It has been accepted that an injection of cash will be needed to get this up and running. There will be fewer acute hospitals and fewer intensive care units (ICUs). It was agreed the Advisory Board for Northern Ireland should lead on the RCoA's response referencing the positive aspects and also where the specialty is potentially disadvantaged along with potential solutions. The RCoA should highlight the advantages of POM and ensure it reflects our evolving policy position around STPs. It was agreed the Faculties should

also input into the response. The response will also be an opportunity to highlight Northern Ireland's continuing lack of engagement in UK wide audits that would provide data on patient outcomes to inform decisions about the use of resources.

Dr Batchelor asked if there had been any progress on advanced critical care practitioners (ACCP) in Northern Ireland. Dr Darling explained that the Department had signed the project off but had not provided funding.

The President and Dr Darling will once again try to arrange a meeting with the Minister and Chief Medical Officer for Northern Ireland.

MATTERS FOR INFORMATION

I/44/2016 Publications

Council received, for information, the list of publications received in the President's Office.

I/45/2016 Consultations

Council received, for information, the list of current consultations.

I/46/2016 New Associate Fellows, Members and Associate Members

Council noted the information circulated in the enclosure.

PRESIDENT'S CLOSING STATEMENT

PCS/10/2016

The President had no other issues to raise.

MOTIONS

M/44/2016 Governance Update and Discussion in Relation to the Devolved Nations

Resolved: That Council approves the generic terms of reference for devolved nations' Boards as presented.

M/45/2016 Council Minutes

Resolved: That the minutes of the meeting held on 19 October 2016 be approved.

M/46/2016 College Tutors

Resolved: That the following appointments/re-appointments be approved (re-appointments marked with an Asterisk):

Dr E Schulenburg (Addenbrooke's Hospital)

Dr C C Burt (Papworth Hospital)

East Yorkshire

Dr M S Achawal (Hull Royal Infirmary)

North Thames Central

Dr S Setty (Barnet Hospital)

*Dr A Kambli (Lister Hospital)

Dr C Ferguson Acting Tutor (Royal National Throat, Nose and Ear Hospital)

Dr C Kidel Acting Tutor (Royal Free Hospital)

North Thames East

Dr N Watt (Newham University Hospital)

Mersey

Dr J Crooke (Southport and Ormskirk NHS Trust)

Wales

Dr H Maghur (University Hospital of Wales)