

## MEETING OF COUNCIL

**Minutes of the meeting held on Wednesday 16 July 2014  
Council Chamber, Churchill House**

**Items which remain (at least for the time being) confidential to Council are not included in these minutes**

### **Members attending:**

Dr J-P van Besouw, President  
Dr D M Nolan  
Dr L Brennan  
Professor J R Sneyd  
Dr A Batchelor  
Dr K Grady  
Professor R Mahajan  
Dr P Venn  
Dr D Whitaker  
Dr R Verma  
Dr R J Marks

Dr J A Langton  
Dr J Colvin  
Dr N Penfold  
Dr E J Fazackerley  
Dr S Fletcher  
Professor M Mythen  
Dr P Kumar  
Dr J-P Lomas  
Dr D Selwyn  
Dr I Johnson  
Dr W Harrop-Griffiths (AAGBI)

Mrs I Dalton, RCoA Patient Liaison Group  
Dr A-M Rollin, Professional Standards Advisor

**In attendance:** Mr K Storey, Mr C McLaughlan, Ms S Drake, Mr R Bryant and Ms S Robinson.

**Apologies for absence:** Dr G Collee, Dr J Nolan, Dr T H Clutton-Brock, Dr M Nevin, Dr R Darling, Professor D Rowbotham and Dr V R Alladi.

### **PRESENTATION**

#### **P/6/2014 External Strategy Discussion**

Dr Marc Wittenberg, Clinical Fellow to Dr Mike Bewick, gave a presentation on the National Medical Director's Clinical Fellow Scheme. The key aspect highlighted was the importance of medical leadership and how the College can support leadership and management for anaesthetists.

The ensuing discussion included:

- An update on how the Fellowship is developing in Scotland.
- The increasing gulf between management and healthcare professionals.
- Making the *Understanding the new NHS* booklet available electronically.
- The development of a forum to maintain enthusiasm following completion of the Fellowship and maximise the wider impact of the scheme.
- The difference between leadership and management.

### **COUNCIL IN DISCUSSION**

#### **CID/26/2014 President's Opening Statement**

1. This would be Dr Harrop-Griffiths' last Council meeting as President of the Association of Anaesthetists of Great Britain and Ireland (AAGBI).

2. The President announced the deaths of Dr Mohammed Nassr, Dr Derek Boyles, Dr Barry Doran, Dr Carl Humphries, Dr Albert Kojo Koomson and Dr Martin Pearson. Council stood in memory.
3. The College of Emergency Medicine has published a report on Acute and Emergency Care.
4. The Medical Schools Council has published a report on academic medicine in the UK.
5. The President gave an update on the Advisory Committee on Clinical Excellence Awards (ACCEA) process. The President highlighted the importance of working with the AAGBI and having a specialty wide approach to the process.
6. Lay members of the Patient Liaison Group (PLG) have been invited to observe Council meetings. The first, Mr David Weatherill, was attending this meeting.
7. The agendas for the Shape of Training (SoT) Seminars have been decided. The Academy of Medical Royal Colleges (AoMRC) has held a meeting to establish what constitutes the main themes of training. The deadline for the College to respond to the AoMRC is 7 August 2014.
8. The National Audit Project 5 (NAP5) Launch is due on 10 September 2014. The President noted that the registration fee for those who have supplied data from each Trust will be subsidised by a grant from the AAGBI.
9. The President had attended the British Medical Association (BMA) Annual Representative Meeting.
10. The College has produced a response to Health Education England (HEE) regarding numbers in relation to anaesthesia. The College predicts that there will be a reduction in anaesthetic training numbers.
11. The College and the AAGBI met with the National Institute for Health and Care Excellence (NICE) to discuss the processes by which NICE develops guidelines and how these guidelines are taken up by the profession. There will be a meeting hosted by Professor Bruce Campbell, Chair of the independent committee that develops NICE's interventional procedures guidance, with all specialties and specialist societies in early 2015 to explain the rationale for how NICE designs, develops and promotes guidelines.
12. The British Orthopaedic Association (BOA) has published the *Chavasse Report* which seeks to ensure that military personnel who have sustained injury are appropriately cared for within the National Health Service (NHS).
13. The President co-signed a letter to the Times regarding the continued funding of the NHS.
14. The College received a letter regarding anaesthetists with addiction issues returning to the workforce and the problems encountered. The College will be producing a response in conjunction with the AAGBI Welfare Committee.
15. The President had attended a breakfast roundtable event on potential new criminal sanctions for wilful neglect.
16. The College had hosted the Past Deans, Presidents and Vice-Presidents Lunch on 15 July 2014.
17. Dr Colvin had attended the AoMRC Council meeting in Glasgow on 15 July 2014. Dr Colvin gave a report on the meeting highlighting the following:
18. Waste and choosing wisely. The AoMRC has asked for comment on a draft waste report.

<p><b>Action: Dr Colvin to circulate AoMRC draft waste report to Council for comment.</b></p>
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19. SoT Seminars
20. AoMRC Trainee Charter.
21. AoMRC Council Policy day.
  - a. Dr Colvin felt that the agenda should have included an item on the workforce
22. The Royal College of Physicians of London (RCPLond) has decided to discontinue annual subscription to the Welsh Academy; the primary reason for this is that the RCPLond believes that matters affecting Wales can be more efficiently dealt with directly from the London College. The President wished to reassure the Royal College of Anaesthetists' (RCoA) Advisory Board for Wales that the RCoA believes that anaesthetists in Wales are best placed to comment on matters affecting Wales especially now that they are united in a single Board.

23. The College has received a letter from the President of the Australian and New Zealand College of Anaesthetists (ANZCA) praising the *Audit Recipe Book* and requesting permission to use it; this has been agreed.
24. The College has received a letter from the Hong Kong College of Anaesthesiologists regarding areas for collaboration. Discussions are ongoing.
25. Mr Storey will communicate with Council members at the end of July about whether or not they wish to continue on Council for a further year.
26. The President updated Council on staff changes:
  - a. Ms Carly Melbourne has been appointed Quality and Safety Manager in the Professional Standards Directorate.
  - b. Ms Stephanie Robinson, President's Office Secretary, will be leaving the College on 25 July.
  - c. Ms Amalia Ndebele has joined the Quality and Safety Team as Accreditation Co-ordinator.

### **CID/27/2014 Council Away Weekend**

Dr Fazackerley and Dr Penfold presented a report of the 2014 Away Weekend. The President thanked Drs Fazackerley and Penfold for chairing the Council Away Weekend. Dr Fazackerley questioned whether there was a need for full minutes and suggested that instead more attention should be paid to establishing action points. It was suggested that it would be useful to review the progress of the action points in the autumn.

The President noted that there was further work to be done regarding the accessibility of Dropbox and suggested that it was up to individual committees to decide whether to use it.

Dr Colvin suggested there should be a further action point regarding the promotion of quality Improvement training.

### **CID/28/2014 Association of Anaesthetists of Great Britain and Ireland President's Report**

Dr Harrop-Griffiths drew Council's attention to the following items:

- Appointment of a new Editor-In Chief of *Anaesthesia*
- Skin asepsis for neuraxial and peripheral nerve blocks
- AAGBI Awards
- Free Registration for NAP5 Local Coordinators

Dr Nolan suggested that this would have to go to the Finance Committee and the (National Institute of Academic Anaesthesia) NIAA for approval.

## **COMMITTEE BUSINESS**

### **CB/90/2014 Council Minutes**

The minutes of the meeting held on 18 June 2014 were approved.

### **CB/91/2014 Matters Arising**

#### Review of Action Points

*CID/21/2014 President's Opening Statement* Dr Batchelor suggested the use of an online system for submitting expenses.

Mr Bryant gave an update on the current position with HEE.

*CB/81/2014 College Tutors* The intention is that the task and finish group will bring an options appraisal to Council in the next academic year.

All other actions had been completed.

### **CB/92/2014 Regional Advisers**

There were no appointments/re-appointments this month.

### **CB/93/2014 Deputy Regional Advisers**

There were no appointments/re-appointments this month.

### **CB/94/2014 College Tutors**

Council considered making the following appointments:

#### **Anglia**

A request from Dr Jo James, Bernard Johnson Adviser for MTI to create a College Tutor post at Basildon Cardiothoracic Centre to support MTI Doctors. **Agreed**

Dr H C Goddard (Norfolk and Norwich) in succession to Dr C Reavley **Agreed**

#### **North Thames Central**

To note that Dr J Prout has agreed to become Acting Tutor at Royal Free Hospital, covering for Dr T L Jones maternity leave

To note that Dr O Dulan has agreed to become Acting Tutor at Royal Free Hospital, covering for Dr R L Simons maternity leave

#### **Mersey**

Dr B Neary (Warrington and Halton Hospitals NHS Trust) in succession to Dr S Burns **Agreed**

#### **Wessex**

To note that Dr J Bell has agreed to become Acting Tutor at Basingstoke and North Hampshire Hospital, covering for Dr S Shanker maternity leave

Dr J Hull (Dorset County Hospital) in succession to Dr J Chambers **Agreed**

#### **Leicester & South Trent**

Dr E Copley (Kettering General Hospitals) in succession to Dr R Ferrie **Agreed**

Dr S Francis (Leicester Royal Infirmary) as second tutor **Agreed**

Dr P Ray (Leicester Royal Infirmary) in succession to Dr C C Elton **Agreed**

### **CB/95/2014 Head of Schools**

No appointments notified.

### **CB/96/2014 Training Committee**

#### (i) Training Committee Minutes

The Chairman, Dr Penfold, presented the minutes of the meeting held on 4 June 2014 and drew Council's attention to the following:

- TRG/46/14 Anaesthesia Curriculum
- TRG/43/14 and TRG/44/14 Anaesthesia (Certificate of Completion of Training (CCT) Curriculum Review Project
- TRG/28/14 Trainee Feedback
- TRG/49/14 National Recruitment
- TRG/47/14 NTS Pilot Project

#### (ii) Chairman of the Training Committee's Update

Dr Penfold had nothing further to report.

#### (iii) Certificate of Completion of Training

Council noted recommendations made to the GMC for approval, that CCTs/Certificate of Eligibility for Specialist Registration (Combined Programme) [CESR(CP)] be awarded to those set out below, who have satisfactorily completed the full period of higher specialist training in anaesthesia. The doctors whose names are marked with an asterisk have been recommended for Joint CCTs/CESR (CP)s in Anaesthesia and Intensive Care Medicine.

#### **Anglia**

Dr Mehdi Raza \*

Dr Victoria Howell

Dr Michael McGovern

Dr Adrian Morrison

Dr Mahboobul Haq Khan

Dr Leanne Callaghan

#### **Mersey**

Dr Peter Delve

Dr Tushar Dixit

Dr Neil Coulson

**North West**

Dr Edward Denison Davies \*  
 Dr Shilpa Munirama  
 Dr Khaled Girgirah

**Northern**

Dr Chris Ghosh

**Northern Ireland**

Dr Jane Wilkinson

**Oxford**

Dr Samantha Perera  
 Dr Martin Birch  
 Dr Nicholas Love \*  
 Dr Wassim Shamsuddin  
 Dr Mark Scarfe  
 Dr Marietjie Slabbert \*

**Severn/Bristol**

Dr Matthew Williams  
 Dr Reston Smith \*  
 Dr David Windsor \*  
 Dr Keith Davies \*

**South West Peninsula**

Dr Timothy Wilson  
 Dr Abigail Hine  
 Dr Thomas Clark \*

**Tri-Services**

Dr Amanda Edward

**Wessex**

Dr Nicholas Goddard  
 Dr Nicola Bosley  
 Dr Phillip Dickinson \*

**West Midlands****Birmingham**

Dr James Hutchinson  
 Dr Michael Allan  
 Dr Joanne Connell  
 Dr Jonathan Bilmen

**Warwickshire**

Dr Saravanakumar Manickam

**Wales**

Dr Louise Webster  
 Dr Gareth Mula  
 Dr Catherine Cromey  
 Dr Graeme Lilley  
 Dr Branislav Telgarsky  
 Dr Richard Smith  
 Dr James Williams \*  
 Dr Shabana Anwar \*

**Scotland****West Scotland**

Dr Gordon Stewart  
 Dr Patrick Chrystie  
 Dr Shashi Timalapur

**Yorkshire****West Yorkshire (Leeds/Bradford)**

Dr Fiona Gibson \*  
 Dr Manish Gupta  
 Dr Wendy Lim

**East Yorkshire (Hull/York)**

Dr Muhammad Riaz  
 Dr Aamir Nazir  
 Dr Papanna Ramakrishnan

**South Yorkshire (Sheffield)**

Dr Philip Bonnett

**CB/97/2014 Patient Liaison Group**

The Chairman, Mrs Dalton, presented the minutes of the meeting held on 17 June 2014 and drew Council's attention to the following:

- *PLG/15/2014 New name for the PLG*  
 Dr Marks suggested that the group should be called the Non-Medical Advisory Group.
- *PLG/17/2014 Update to Terms of Reference*
- *PLG/16/2014 Report on Lay Members' Away Day*
- *PLG/18/2014 Equal Opportunities in PLG Selection of Lay Members*
- *PLG/19/2014 Intravenous Sedation by Non-Anaesthetists*
- *PLG/20/2014 Standing Items*

**CB/98/2014 Education Committee**

Ms Drake presented the minutes of the meeting held on 18 June 2014 and drew Council's attention to the following:

- *EC/66/14 (i) Simulation Strategy*
- *EC/66/14 (iv) Social Media*

- EC/69/14 (ii) *Upcoming events for which the Committee's ideas and suggestions are required*
- EC/71/14 (i) *Technology Enhanced Learning (TEL) Strategy Group*
- EC/69/14 (vi) *Anaesthetic Roadshows*
- EC/66/14 (ii) *e-Learning Anaesthesia (e-LA)*
- EC/66/14 (iii) *Webcasting presentations*

#### **CB/99/2014 Professional Standards Committee**

The Chairman, Dr Venn, presented the minutes of the meeting held on 26 June 2014 and drew Council's attention to the following:

- PSC/21/2014 *Any Other Business*
  - Dr Venn clarified that the Professional Standards Directorate would change its name to the Clinical Quality Directorate with effect from 21 August 2014.
  - NCEPOD recommendations will be built into *Guidelines for the Provision of Anaesthetic Services (GPAS)* and Anaesthesia Clinical Services Accreditation (ACSA)
  - Use of Depo-medrone for spinals
- PSC/16/2014 *Matters Arising* ACSA Standards will be adopted as evidence of good practice by the Care Quality Commission (CQC).
- PSC/17/2014 *Update from the Faculty of Intensive Care Medicine's Professional Standards Committee Meeting* Dr Venn noted that the first ACSA on site review has been completed.

#### **CB/100/2014 Examinations Committee**

Council approved the list of Fellows by Examination June 2014.

Council approved that the under-mentioned doctor be awarded the Macintosh Prize for performing at the highest level of distinction in all sections of the Final examination at his first attempt at the June 2014 sitting of the Final FRCA.

#### **Dr Randa Ridgway – Leeds General Infirmary**

#### **CB/101/2014 Recruitment Committee**

The Chairman, Dr Langton, presented the minutes of the meeting held on 2 June 2014 and drew Council's attention to the following:

- RC/57/14 *Self Scoring framework*
- RC/65/14 *ST3 Clearing interviews*

The ensuing discussion included:

- The credibility of medical recruitment
- Regional differences and the potential benefit in improving online training for recruitment
- The potential for some hospitals to have no trainees and how the College maintains links with these hospitals
- The Anaesthetic Trainee Representative Group believes that the biggest disadvantage would occur by not making the change in awarding marks for the early attainment of the Primary FRCA straight away

#### **CB/102/2014 Staff and Associate Specialist Committee**

The Chairman, Dr Marks, presented the minutes of the meeting held on 18 June 2014 and drew Council's attention to the following:

- SASC/02/14 *Terms of Reference*  
It was clarified that Staff and Associate Specialist (SAS) members, who are not themselves Council members, can sit on other College Committees.
- SASC/03/14 *Strategy for the SAS Committee*
- SASC/05/14 *SAS Development Day*

Mr Storey made a plea that SAS members stand for Council and encouraged Council to put any SAS members that are interested in touch with him.

### **CB/104/2014 Workforce Strategy Group Meeting**

The Chairman, Dr Colvin, presented the minutes of the meeting held on 20 May 2014 and drew Council's attention to the following:

- WFP/62/14 Health Education England
- WFP/59/14 b. CCT Choices
- WFP/60/14 Next Census
- WFP/64/14 Recruitment updates
- Dr Colvin emphasised that the Group strongly recommends that the College actively and publically opposes any reductions in anaesthesia training numbers in advance of the Centre for Workforce Intelligence's (CfWI) report.

### **CB/105/2014 Royal College of Anaesthetists' Advisory Board for Scotland**

The Chairman, Dr Colvin, presented the minutes of the meeting held on 23 June 2014 and drew Council's attention to the following:

- 3.1 SAS Representative and Supporting Training for SAS Doctors: Update
- 4.1 Workforce Projections in Scotland
- 5.10 1st Scottish Medical Training Careers Fair, Saturday 20 September 2014
- 10.1 Scottish Academy, Draft Minute and Actions of Meeting held on 5 March 2014
- 9 Professionalism and Excellence in Medicine

## **MATTERS FOR INFORMATION**

### **I/20/2014 Publications**

Council received, for information, the list of publications received in the President's Office.

### **I/21/2014 Consultations**

Council received, for information, the list of current consultations.

### **I/22/2014 New Associate Fellows, Members and Associate Members**

Council noted, for information, the following:

#### **Associate Fellows:**

Dr Nathalie Purgass – St Mary's Hospital

#### **Members:**

Dr Abother Ibrahim Malik – DA UK

#### **Associate Members:**

Dr Joana Michalina Rudner – Broomfield Hospital

Dr Vladimir Melnic – Epsom General Hospital

Dr Madhavi Venkata Seshu Gudipati- Glangwili General Hospital

Dr Manuela Baciu – North-Tees Hospital

Dr Alessandro Scudellari – Addenbrooke's Hospital

#### **Affiliate - Veterinary:**

Dr Heide Kloeppe - Davies Veterinary Specialists

#### **To receive for information the following doctors have been put on the Voluntary Register:**

Dr Lilia Tony – West Middlesex University Hospital

Dr Patricia Romero Palomino – Glenfield Hospital

Dr Inigo Sanchez Sanchez – Leicester General Hospital

Dr Gitanjali Kirubai Jayatilaka – Kent and Canterbury Hospital

Dr Kobus Venter – Grantham and District Hospital

Dr Maria Eugenia D'Andrea – Harefield Hospital

Dr Thamindran Chetty – Hereford County Hospital

Dr Craig Mark Dunlop – Royal Cornwall Hospital

Dr Swati Kopargaonkar – North Manchester General Hospital  
Dr Md Rajib Pervéz – Basingstoke and North Hampshire Hospital  
Dr Akosua Serwah Hemeng – Lincoln County Hospital  
Dr Mohammed Omer – Huddersfield Royal Infirmary  
Piotr Pawel Orzylowski – Inverclyde Royal Hospital

### **Membership Category Progression:**

#### **Associate Fellow**

Dr Roma Prabhakar Moray – Lancashire Teaching Hospitals NHS Foundation Trust

#### **Members**

Dr Archana Nighot - Primary of the RCoA  
Dr Umair Ansari - Irish Primary  
Dr Jacqueline Haworth – RCoA Primary

### **To receive for information the following doctor has been put on the Voluntary Register:**

Dr Chamini Poornamala Jayasinghe – Hospital Unknown

### **PCS/7/2014 PRESIDENT'S CLOSING STATEMENT**

The President had no further matters to raise.

### **MOTIONS TO COUNCIL**

#### **M/28/2014 Council Minutes**

**Resolved:** That the minutes of the meeting held on 18 June 2014 be approved.

#### **M/29/2014 College Tutors**

**Resolved:** That the following appointments be approved:

##### **Anglia**

College Tutor post at Basildon Cardiothoracic Centre to support MII Doctors.  
Dr H C Goddard (Norfolk and Norwich)

##### **North Thames Central**

Dr J Prout Acting Tutor at Royal Free Hospital  
Dr O Dulan Acting Tutor at Royal Free Hospital

##### **Mersey**

Dr B Neary (Warrington and Halton Hospitals NHS Trust)

##### **Wessex**

Dr J Bell Acting Tutor at Basingstoke and North Hampshire Hospital  
Dr J Hull (Dorset County Hospital)

##### **Leicester & South Trent**

Dr E Copley (Kettering General Hospitals)  
Dr S Francis (Leicester Royal Infirmary)  
Dr P Ray (Leicester Royal Infirmary)

#### **M/30/2014 Patient Liaison Group**

**Resolved:** That the PLG be known in future as the Lay Committee (LC); and its strapline be 'Providing Patient Perspective'. The change to be effective from September 2014.

**Resolved:** That item 1.6 'To consider and recommend action to improve patient liaison' be removed from the ToR and that item 1.5 be amended to 'To consider and make



recommendations to Council on the means of improving communication and patient experience at both a local and national level'.

#### **M/31/2014 Examinations Committee**

**Resolved:** That the under-mentioned doctor be awarded the Macintosh Prize for performing at the highest level of distinction in all sections of the Final examination at his first attempt at the June 2014 sitting of the Final FRCA.

**Dr Randa Ridgway – Leeds General Infirmary**

#### **CEREMONIAL**

##### **C/5/2014 Admission to the Board of Examiners**

The following Fellows were admitted as examiners to the Primary Fellowship Examination of the Royal College of Anaesthetists:

Dr Thungo Kuwani	Northwick Park Hospital, Harrow
Dr Claire Mearns	East Surrey Hospital
Dr Joanne Louise Norman	St George's Hospital, London
Dr Jeremy Robert Prout	Royal Free Hospital, London
Dr Rajamani Sethuraman	The Princess Alexandra Hospital, Harlow
Dr Julian Philip Stone	Great Western Hospital, Swindon
Dr Paul Thomas	Royal Devon and Exeter Hospital
Dr Cameron John Weir	Ninewells Hospital & Medical School, Dundee