

MEETING OF COUNCIL

Edited Minutes of the meeting held on 8 February 2017 Council Chamber, Churchill House

Items which remain (at least for the time being) confidential to Council are not included in these minutes

Members attending:

Dr L Brennan, President	Dr P Kumar
Dr J Langton	Dr G Collee
Professor R Mahajan	Dr J-P Lomas
Dr R Marks	Dr W Harrop-Griffiths
Professor R Sneyd	Professor J Pandit
Dr A Batchelor	Dr K May
Dr J Hughes	Professor E O'Sullivan
Dr A Pittard	Dr D Bogod
Professor J Nolan	Dr K Ramachandran
Dr J Colvin	Dr L Williams
Dr N Penfold	Dr F Donald
Dr J Fazackerley	Dr R Darling
Dr S Fletcher	Dr D Selwyn
Professor M Mythen	Dr M Nathanson (AAGBI)

Mr R Thompson, RCoA Lay Committee
Dr A-M Rollin, Clinical Quality Advisor

In attendance: Mr T Grinyer, Ms S Drake, Mr R Ampofo, Mr M Blaney, Ms K Stillman and Ms E Bennett

Apologies for absence: Professor M Grocott, Dr I Johnson, Dr C Waldmann and Dr P Clyburn.

COUNCIL IN DISCUSSION

CID/8/2017 President's Opening Statement

- The President welcomed Dr Pittard, Vice-Dean of the Faculty of Intensive Care Medicine (FICM), who is representing Dr Waldmann.
- The President welcomed Dr Nathanson, Honorary Secretary of the Association of Anaesthetists of Great Britain and Ireland (AAGBI), who is representing Dr Clyburn.
- This is the last meeting of Council for Dr R Marks, Professor J Nolan, Dr P Kumar and Dr G Collee.
- Newly elected members will join Council in March. The President asked for volunteers to act as mentors for their new colleagues to contact the President's Office.

Action: Council members to inform the President's Office if they are willing to mentor new Council members

- A volunteer to host the fellows ad eundum attending March Council is also needed; Council members are asked to contact the President's Office.

Action: Council members to inform the President's Office if they are willing to host fellows ad eundum at the March meeting of Council

- Vice Admiral Alasdair Walker has stepped down as Surgeon General and been replaced by Air Vice-Marshal Richard Broadbridge.
- Dr Willie McClymont and Dr Graeme Brannan have been elected to consultant and SAS seats respectively on the RCoA Advisory Board for Scotland.
- Dr Langton has been appointed Editor of the Guidelines for the Provision of Anaesthetic Services (GPAS) following a competitive process. He will take up the role in September 2017.

- i) The President announced the deaths of Dr Francois Georges Domaingue, Dr Jasjot Singhota, Dr Elizabeth Sizer, Dr Mark Churcher and Dr Kuldeep Rai. Council stood in memory.
- j) The President thanked all those who organised and attended the previous night's President's Dinner.
- k) Council approved the previously circulated proposed list of board and committee Chairs and Vice Chairs. Further details including efficient scheduling of board and Council meetings will be discussed at the Strategy Weekend.
- l) Following a meeting with Professor Tim Briggs, National Director for Clinical Quality and Efficiency, the College has agreed to fund jointly, from existing perioperative medicine budgets, one day per week for a Clinical Lead for Anaesthesia and Perioperative Medicine for work on Getting It Right First Time (GIRFT), with GIRFT funding a second day. The job description is being finalised and a candidate, who must have the support of the College, will be appointed within eight to ten weeks.
- m) Council members are reminded that, for reasons of health and safety, they must sign in and out of the building at Reception, and should inform Reception staff if they intend to stay after the building closes at 1820.
- n) The trainee morale and wellbeing survey has closed. 2300 responses were received and Dr Lomas is currently analysing data ahead of circulation of data and free-text responses to Council. The Communications & External Affairs department are working to get national media coverage of the results and a summary will be sent to the College membership.
- o) A letter was received from Professor Ian Findlay, Chair of the UK Shape of Training Steering Group, which, although largely positive, expresses some concerns regarding the end of the RCoA training programme. There also appears to be a lack of clarity on both sides as to the nature of credentialing. A response is being drafted and will be circulated to Council with the original letter.
- p) Council were provided with a bag of 25th Anniversary merchandise and the President noted that banners celebrating the Anniversary had been added to the front of Churchill House.
- q) A request was received from the GMC, via the Academy of Medical Royal Colleges (AoMRC), for comments on the scope of practice to be included on the medical register. The College response, which has been circulated to Council, notes that the register should not rely on individual doctors' own reporting of their areas of interest.
- r) The President thanked those Council members who attended the successful listening event held on 30th January 2017. Further events are planned for Scotland, Wales, Northern Ireland and the West Midlands.
- s) A joint statement was published with the AAGBI on redeployment of trainees to other areas of practice, and the guidance given was reflected in a similar multi-specialty statement subsequently published by Health Education England (HEE).
- t) Two consultations were received from NICE, each with ten days allowed for response. The President will write to Professor David Haslam, Chair of NICE, to explain that it is impossible to give a carefully considered response in such a short time frame.

CID/9/2017 Chief Executive's Report

Mr Grinyer and the Senior Management team presented an update on the work of the directorates in relation to the strategy. They drew Council's attention to the following:

- 1.3 *Relationship with BJA and tender*
- 5.3.1 *Pay review*
- 2.1.1 *Anniversary Meeting 8-9 March 2017- Landmarks in Anaesthesia*. Council are encouraged to distribute the Anniversary Meeting programme locally

<p>Action: Ms Drake to circulate electronic copy of Anniversary Meeting programme to Council</p>

- 4.1.1 *External Affairs* The President and Mr Ampofo met with Lord Nigel Crisp to discuss the International Strategy. Lord Crisp gave excellent advice on adapting Professor John Kinnear's work in Zambia for use in other settings. Mr Ampofo and Ms Janet Davies, CEO of the Royal College of Nursing, are discussing possible ways to develop international nursing provision.
- 3.3 *Perioperative Medicine Programme* A successful POM leads meeting took place, intending to ensure that local needs are met by the College's strategic decision-making.
- 3.4 *25th Year Anniversary*

<p>Action: Council to inform Ms Drake if they are available to participate in the 'Meet the Experts' events in Glasgow or Birmingham</p>

- 4.1.2 *Strategic Communications*
- 4.1.3 *Operational Communications* Ms Stillman noted that Council cannot always be informed in advance if publications are upcoming, due to the lack of control over publication schedules, but will always be made aware following publication.
- 4.2 *President's Office* Further details of the Strategy Weekend will be distributed shortly. The weekend will include Council and Finance Committee meetings.

- 5.1.2 Finance Committee The Committee have proposed that an independent review of College investments be carried out.
- 6.2 and 6.3 TSP Infrastructure and Architecture work streams

CID/10/2017 Annual General Meeting

Mr Grinyer asked Council to approve the AGM agenda as enclosed. It includes a note providing clarification for the motions proposing changes to trainees' right to vote and stand for office. Council has previously approved Annex 1 which now requires formal ratification at the AGM in March 2017. The regulations stipulate that the agenda be distributed in a method approved by Council and Mr Grinyer suggested it be emailed with the President's Newsletter and Annual Review to all members. The Annual Review will also be sent in hard copy to anaesthetic departments.

Council approved the agenda for the AGM and the suggested method of distribution.

CID/11/2017 Royal College of Anaesthetists' Invited Reviews

Professor Mahajan informed Council that the AoMRC had, in January 2016, published a framework of principles for managing Invited Reviews. This prompted the RCoA to look at its own Invited Reviews, and Professor Mahajan thanked those who had participated in the working group. The group had examined those points where the College's processes did not match the principles in the AoMRC document and the College methodology has been significantly rewritten. The report was produced on behalf of, and has been approved by, the Professional Standards Committee. Council are asked to provide final ratification of the document.

The rate given for backfill of clinicians' time on reviews is £457 (to be paid to employing Trusts rather than to individual clinicians); this is reflected in the increased prices set for Invited Reviews and is intended to be future-proof. Council discussed how this figure has been arrived at, given that it is unclear whether it will sufficiently compensate Trusts for appointing a locum to provide cover. The figure is comparable to rates used by the Care Quality Commission and other Medical Royal Colleges but Ms Drake will clarify in the document how it was reached ahead of final approval from Council.

Action: Ms Drake to amend document with clarification of how backfill rate was reached

CID/12/2017 Sustainability

The President stated that he is delighted that Dr Williams will now act as Council Lead for Sustainability. Dr Williams presented a report written by Dr Tom Pierce, Environmental Adviser to the President. Dr Pierce is working jointly with the AAGBI and the Centre for Sustainable Healthcare (CSH), and has asked whether the College would consider funding a fellowship to drive work on sustainability. This would be in keeping with other College priorities, especially perioperative medicine (as lean service delivery reduces the environmental impact of patients' transport to multiple healthcare appointments). Dr Williams asked whether the College would in principle be willing to support a sustainability Fellow.

Council discussed:

- The recent decision by Finance Committee to collate information on all Fellows financed or otherwise supported by the College, to ensure that resources are being spent efficiently to further the College's strategic aims.
- The CSH have recently approached HEE directly to seek funding for sustainability fellowships.
- Formulae, audits and implementation plans are already available for sustainability in healthcare. A project looking at implementing pre-existing guidance in an anaesthetic environment could usefully be carried out by a Fellow.
- Sustainability is a core NHS responsibility as well as a duty of the UK government, suggesting that the College should not fund this work.

The President invited Dr Williams to submit a proposal for the funding of a sustainability Fellow for consideration by the Finance Committee. The President will meet with Dr Williams and Dr Pierce to discuss taking this work forward.

CID/13/2017 Association of Anaesthetists of Great Britain and Ireland President's Report

Council received a written report from Dr Clyburn which was presented on his behalf by Dr Nathanson. Dr Nathanson drew Council's attention to the statements published by the AAGBI, including "Service Pressures in Emergency Care," which followed the statement jointly published with the College and offers guidance for non-trainees around the redeployment of trainees.

COMMITTEE BUSINESS

CB/14/2017 Council Minutes

The minutes of the meeting held on 11 January 2017 were approved.

CB/15/2017 Matters Arising

(i) Review of Action Points

All actions were ongoing or complete.

CB/16/2017 Regional Advisers

There were no appointments or re-appointments this month.

CB/17/2017 Deputy Regional Advisers

There were no appointments or re-appointments this month.

CB/18/2017 College Tutors

Council considered making the following appointments/re-appointments (re-appointments marked with an asterisk):

Wales

*Dr K E Lewis, Princess of Wales Hospital **Agreed**

Northern Ireland

Dr R James, Royal Victoria Hospital in succession to Dr M Molloy **Agreed**

Dr A J Naphade, Royal Victoria Hospital (2nd post agreed at Council September 2016) **Agreed**

*Dr J R Adams, Musgrave Park Hospital **Agreed**

*Dr D T Lee, Ulster Hospital **Agreed**

Scotland

West of Scotland

Dr J H Duffy, Hairmyres Hospital in succession to Dr S Gambhir **Agreed**

Dr D A W Reid, Golden Jubilee Hospital in succession to Dr I Quasim **Agreed**

*Dr C L Harper, Queen Elizabeth University Hospital **Agreed**

England

East of England

Dr A Agrawal, Luton & Dunstable Hospital in succession to Dr M Brackin **Agreed**

London

Barts & the London

Dr H Ahmad, Moorfields Eye Hospital in succession to Dr M Raval **Agreed**

Imperial

*Dr E L Morecroft, Hillingdon Hospital **Agreed**

*Dr A A Kalbag, Charing Cross Hospital **Agreed**

*Dr N Stranix, Charing Cross Hospital **Agreed**

*Dr R Dhesi St Mary's Hospital **Agreed**

*Dr M Kumar, Watford General Hospital **Agreed**

South East

*Dr A Barry, Queen Elizabeth Hospital, Woolwich **Agreed**

North East

Northern

Dr P R Ricketts, Queen Elizabeth Hospital, Gateshead in succession to Dr M Gaughan **Agreed**

West Midlands

Birmingham

*Dr G L J Nicol, Worcester Royal Hospital **Agreed**

Stoke

*Dr E J F Jayadoss, New Cross Hospital, Wolverhampton **Agreed**

*Dr M Haldar, Burton Hospital **Agreed**

Warwickshire

*Dr N A Osborn, Birmingham Heartlands Hospital **Agreed**

*Dr A N Kelly, University Hospital, Coventry & Warwick **Agreed**

CB/19/2017 Head of Schools

There were no appointments or re-appointments this month.

CB/20/2017 Training Committee

(i) Chairman of the Training Committee's Update

Dr Penfold informed Council that a letter was received from the Academic Dean of the Faculty of Occupational Medicine, stating that the GMC have approved core trainees from three specialties, including anaesthesia, applying to complete their training in occupational medicine. The College was not aware of the application but College Tutors will be informed. It is welcome as it provides one means by which anaesthetic trainees with health-related requirements can further their practice.

The KSS Education Fellow has been funded for a further year from August 2017.

Planning for the College Tutors' meeting, which will follow the Summer Symposium in Belfast in June 2017, is underway. The programme takes into account feedback from last year's meeting. Council members are encouraged to attend.

(ii) Certificate of Completion of Training

Council noted recommendations made to the GMC for approval, that CCTs/Certificate of Eligibility for Specialist Registration (Combined Programme) [CESR (CP)] be awarded to those set out below, who have satisfactorily completed the full period of higher specialist training in anaesthesia. Those names marked with a # have also been recommended for sub-specialisation in Pre-Hospital Emergency Medicine.

Anglia

Dr Benjamin Marriage

Dr Nazia Khan

East Midlands

Leicester

Dr Dave Patel

Dr Nathan Ware

Nottingham

Dr Itsuki Miura

London

Bart's and The London

Dr Katie Richardson

Dr Nicole Trask

South East

D Jonathan Aron Joint ICM

Dr Preeya Chakraborty

Dr Michael Shaw

St George's

Dr Sohail Bampoe

Dr Irfan Raza

Dr Eloise Helme Joint ICM

Dr Liana Vele

Mersey

Dr Bethan Armstrong

Dr Graeme Fitzpatrick

Dr John Harris

Dr Ruth Vlies

Dr Victoria Wroe

Northern Ireland

Dr Earlene Armstrong

Dr Valerie Marshall

Dr Declan McCawley

Dr Karen Orr Joint ICM

Dr Patricia Anagnostides

Dr Caroline Curry

Northern

Dr Rhiannon Hackett

North West

Dr Anuradha Kurvey

Dr Jennifer Cunningham Joint ICM

Dr Eleanor Chapman

Oxford

Dr Nicholas Taylor

Scotland

Tayside

Dr Neil Shaw

West of Scotland

Dr Elaine Armstrong ^{Joint ICM}
 Dr Lorna Gallacher
 Dr Euan McIntosh

Severn

Dr Melanie Poole

Tri Services

Dr Jeyasangar Jeyanathan ^{Joint ICM}

Wales

Dr Claire Halligan
 Dr Danielle Huckle
 Dr Claire Jones
 Dr Luis Macchiavello ^{Joint ICM}

Wessex

Dr Robert Charnock ^{Joint ICM}
 Dr Louise Young
 Dr Philip McGlone ^{Joint ICM}

West Midlands**Birmingham**

Dr James Burns
 Dr Mark Howes
 Dr Jane Pilsbury
 Dr Laura Troth

Stoke

Dr Thy Do
 Dr Niroshini Karunasekara
 Dr Sivakumar Balasubramanian

Warwickshire

Dr Ahamed Azhar

Yorkshire and Humber**Leeds & Bradford**

Dr Sarah Cooper
 Dr Ntima Ntima
 Dr Shaun Knight ^{Joint ICM}

CB/21/2017 Staff and Associate Specialist Committee

The Chairman, Dr May, presented the minutes of the meeting held on 13 December 2016, drawing Council's attention to:

- *SASC/22/16 Report from 'New to the NHS' day*
- *SAS/24/16 SAS Survey* Broad responses will be distributed to the March meeting of Council
- *SAS/25/16 Ideas for profile raising*

Council discussed the usefulness of the trainee and SAS listening events and that they should be extended to consultants, in order to maximise efficient use of resources. Consideration should be given to whether individuals would feel able to talk openly if all three groups attended the same sessions. The Membership Engagement Manager will work with Regional Advisers (Anaesthesia) to develop these events.

CB/22/2017 Equivalence Committee

The Chairman, Dr Bogod, presented the minutes of the meeting held on 13 December 2016.

As this was his last meeting as Chair of Equivalence Committee, Dr Bogod thanked the Committee members, and particularly the secretary, Mr Chris Scorer, for their work.

CB/23/2017 Audit and Internal Affairs Committee

The Chairman, Professor Nolan, presented the minutes of the meeting held on 11 January 2017, drawing Council's attention to:

- *A03/2017 (a2)*
- *A03/2017 (a3)*
- *A05/2017*
- *A03/2017 (a1)*
- *A04/2017 (b)*
- *A05/2017* Council will be asked to sign the Charity Commission 'Trustee Eligibility Declaration' at the March meeting of Council, to ensure that new members of Council are included.
- *A06/2017*

Council discussed:

- Many individuals would be unaware that, e.g., their employment with a Trust should be declared as an interest when joining Council. Many journals use a universal template made up of direct, closed questions, to ensure that full declarations of interest are made.

Action: Professor Mythen to provide example of template for declarations of interest to Mr Grinyer

- There are approximately 7% of members for whom the College does not hold a valid email address. Moving to electronic-only (with a transitional opt-in period) would produce a significant

saving on the cost of running elections. In principle Council approved this change as agreed by the Committee. The proposed change to the regulations will be sent to Council for final approval.

- Under the proposed GMC Circular Response process, doctors who have already been sanctioned under the GMC's process, who have considerably higher rates of physical and mental illness as a result of these investigations, may then have to undergo another inquiry and appeals process on the College's part. The College has a duty to support these individuals.

Action: Mr Grinyer to confirm that all application forms for College roles include identical requirements to declare any GMC decisions against them

- Unlike many organisations, the updated Financial Regulations include an increase in the number of credit cards held by the College. Robust processes are in place to ensure that all purchases are accounted for.

Action: Council to send any comments on the updated Financial Regulations to Mr Blaney

- The recommendation not to change the process for electing the Vice Presidents was made on the basis of independent advice from Electoral Reform Services. Questions were raised over whether the Single Transferable Vote system produces the outcome that voters intend. The need for a stable and reliable process was emphasised. The Committee would produce a written explanation of why they concluded that the process was appropriate.

Action: Audit and Internal Affairs Committee to produce written report on their recommendation that the Single Transferable Vote system for Vice Presidential elections be maintained

Council approved the motions as listed under M/6/2017.

CB/24/2017 Faculty of Intensive Care Medicine

The Vice-Dean, Dr Pittard, presented the minutes of the Board meeting held on 11 January 2017.

MATTERS FOR INFORMATION

I/4/2017 Consultations

Council received, for information, a list of current consultations.

I/5/2017 New Associate Fellows, Members and Associate Members

Council noted the information circulated in the enclosure.

PRESIDENT'S CLOSING STATEMENT

PCS/2/2017

The President thanked the Trustees for their participation in the morning's Trustee-only meeting and Council for the meeting that had taken place. He emphasised the need to make a final decision on the election process for Vice Presidents so that Council can have confidence in the system.

MOTIONS TO COUNCIL

M/4/2017 Council Minutes

Resolved: That the minutes of the meeting held on 11 January 2017 be approved.

M/5/2017 College Tutors

Resolved: That the following appointments/re-appointments be approved
(re-appointments marked with an asterisk):

Wales

*Dr K E Lewis, Princess of Wales Hospital

Northern Ireland

Dr R James, Royal Victoria Hospital

Dr A J Naphade, Royal Victoria Hospital

*Dr J R Adams, Musgrave Park Hospital

*Dr D T Lee, Ulster Hospital

Scotland

West of Scotland

Dr J H Duffy, Hairmyres Hospital

Dr D A W Reid, Golden Jubilee Hospital

*Dr C L Harper, Queen Elizabeth University Hospital

England

East of England

Dr A Agrawal, Luton & Dunstable Hospital

London

Barts & the London

Dr H Ahmad, Moorfields Eye Hospital

Imperial

*Dr E L Morecroft, Hillingdon Hospital

*Dr A A Kalbag, Charing Cross Hospital

*Dr N Stranix, Charing Cross Hospital

*Dr R Dhesi St Mary's Hospital

*Dr M Kumar, Watford General Hospital

South East

*Dr A Barry, Queen Elizabeth Hospital, Woolwich

North East

Northern

Dr P R Ricketts, Queen Elizabeth Hospital, Gateshead

West Midlands

Birmingham

*Dr G L J Nicol, Worcester Royal Hospital

Stoke

*Dr E J F Jayadoss, New Cross Hospital, Wolverhampton

*Dr M Haldar, Burton Hospital

Warwickshire

*Dr N A Osborn, Birmingham Heartlands Hospital

*Dr A N Kelly, University Hospital, Coventry & Warwick

M/6/2017 Audit and Internal Affairs Committee

Resolved: That Council approves the change to the College Regulations to allow the electorate to be able to vote electronically only, with an initial opt-in for postal votes that will be withdrawn at an appropriate future date.

Resolved: That Council approves the GMC Circular Response Process.

CEREMONIAL

C/1/2017 Retiring Council Members

The President presented a certificate to:

Dr Richard Marks

Professor Jerry Nolan

Dr Peeyush Kumar

Dr George Collee