



**APPLICATION FORM FOR MEMBERSHIP OF
THE FACULTY OF PAIN MEDICINE (MFPMRCA)**

This application form is ONLY for use by medical practitioners employed in the United Kingdom in a substantive non-consultant career grade post or other post approved by the Faculty with a contracted clinical commitment in Pain Medicine. Applicants must have membership of the Royal College of Anaesthetists. **Please read the Regulations in Appendix A before completing the form.**

The application form must be completed online in full using the PDF version of the document. All information must be submitted electronically. Do not alter the format.

Please read the guidelines in this form carefully and note the supporting documentation required for your application to be considered. Where supporting documents are needed from a referee (e.g. verification of completion of training by a Regional Advisor in Pain Medicine), please ensure these are scanned versions of signed letters completed on headed paper from the referee's department.

Please submit your completed application to contact@fpm.ac.uk. Large applications should be electronically zipped before sending. The submission will be acknowledged by email.

Part 1 Contact and reference details

1.1 Title <input type="text"/>	1.2 First name(s) <input type="text"/>	1.3 Last name <input type="text"/>
1.4 Address and postcode <input type="text"/>		1.5 Telephone number (home) <input type="text"/>
		1.6 Telephone number (work) <input type="text"/>
1.7 Gender <input type="text"/>	1.8 Date of birth <input type="text"/>	1.9 Email address <input type="text"/>

These following details are used to confirm the applicant is in good standing with the Royal College of Anaesthetists (RCoA).

1.10 College (RCoA) reference number (if applicable) <input type="text"/>	1.11 GMC number <input type="text"/>
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Part 2 Application information

Please enclose a copy of your current job plan and details for any other posts where Pain Medicine experience was gained with your application.

2.1 Details of substantive non-consultant career grade post, Trust grade or other approved post in the United Kingdom

2.2 State contracted clinical commitment per week devoted to Pain Medicine

2.3 Please list your qualifications

Part 3 Supporting signatures

Please give the names of two Fellows of the Faculty of Pain Medicine of the Royal College of Anaesthetists who must verify your current post and clinical commitment to Pain Medicine in the NHS and that you are a fit and proper person to be admitted to the Membership of the Faculty in the certificate attached to this application.

3.1 First supporting signature

3.2 Second supporting signature

Please use **Appendix B**, the eligibility certificate, to obtain the signatures of the two Fellows.

Part 4 Applicant's Declaration

I wish to have my application for the Membership of the Faculty of Pain Medicine (MFPMRCA) considered by the Board of the Faculty of Pain Medicine.

I enclose all the following documentation:

- Completed and signed application form
- Full and current CV
- Completed eligibility certificate (Appendix B)
- Personal portfolio of appropriate supporting evidence with a contents sheet
- Photocopies of qualification certificates, current job plan and details for other posts where Pain Medicine experience was gained

I agree that the Board of the Faculty of Pain Medicine may seek any further information that it considers is relevant to my application, and that my personal details may be made available to a third party(ies), as required, for the purposes of considering this application.

I understand that if I do not provide all the information and supporting documentation required, then the Board of the Faculty of Pain Medicine consider this application.

I confirm that, to the best of my knowledge, all of the information that I have provided in this application represents a true and accurate statement. I understand that any serious misrepresentation or false information supplied with the intention to mislead is a probity issue that may be reported to the GMC.

Data Protection Statement

The Faculty of Pain Medicine (FPM) is fully committed to the principles of data protection, as set out in the General Data Protection Regulation (GDPR). The FPM relies on legitimate interests as the lawful basis for processing of personal data. We process and maintain personal data about you so that we can manage your membership, provide you with appropriate products and services and share information with you about FPM activities.

We will only use your information for the purposes as described and will not pass on your details to other third parties unless you have given us consent to do so.

We use appropriate organisational and technical measures to ensure that your data are secure and protected from loss, misuse and unauthorised access or alteration.

You have the right to ask for a copy of the information we hold about you and to have any inaccuracies in your information corrected. If you have any questions about data protection or require further information, please email contact@fpm.ac.uk.

4.1 Name of applicant

4.2 Signature of applicant*

4.3 Date declaration signed

***Signature of applicant: Please either include an electronic signature or print this page out, sign it in hard copy and scan it for submission.**

APPENDIX A

FACULTY REGULATIONS: MEMBERSHIP

(1) Any person who meets the criteria specified in Ordinance 2.4¹ who is not eligible for any other form of membership category of the Faculty ² and

- (a) who is employed in the United Kingdom in a substantive non consultant career grade or Trust grade post³, or other post⁴ approved by the Board in the practice of pain medicine⁵ for the purposes of this regulation (full or part time);
- (b) is not eligible for any other membership category of the Faculty;
- (c) has completed two years of Continuing Professional Development (CPD) as laid down in the College's regulations for career grade doctors (Consultant and non-Consultant) or a period and content of CPD as specified by the Board of the Faculty of Pain Medicine from time to time and
- (d) has been awarded the Membership of the Royal College of Anaesthetists and remains in good standing with the College; and
- (e) has a contracted clinical commitment within a multidisciplinary pain medicine working environment as assessed by the Board of the Faculty of Pain Medicine on application.

and who is a fit and proper person and is willing and able to comply with all of the specified conditions shall be entitled to apply for admission as a Member of the Faculty.

(2) An application for Membership shall be accompanied by the following documents and such other matters as may be prescribed:

- (a) a declaration, in the prescribed form, signed by the applicant together with evidence of CPD as specified by Council and the Board of the Faculty of Pain Medicine;
- (b) a signed statement from a current supervising Consultant who is a Fellow of the Faculty in good standing confirming that the applicant has completed the required CPD, to the best of the signatory's knowledge and belief;
- (c) a curriculum vitae of the applicant;
- (d) a personal portfolio;
- (e) a certificate, signed by two Fellows of the Faculty (one of whom can be the person completing (b)) to the effect that the applicant is a fit and proper person to be admitted⁶.

Notes:

¹ Ordinance 2.4 of the Royal College of Anaesthetists is:

Subject to such further provision relating to admission as may be made in Regulations, Members shall be registered medical practitioners who are, at the time of application, Associate Members or have completed training in the United Kingdom in accordance with requirements specified in Regulations, and have passed the relevant examination of the College or such other examination as may be specified from time to time in Regulations.

² The Faculty of Pain Medicine of the Royal College of Anaesthetists in the United Kingdom.

³ Please seek advice from the Faculty Administrator before submitting an application based on a Trust Grade post.

⁴ Please seek advice from the Faculty Administrator before submitting an application based on an other post.

⁵ Pain Medicine describes the work of specially qualified medical practitioners who undertake the comprehensive management of patients with acute, chronic and cancer pain using physical, pharmacological, interventional and psychological techniques in a multidisciplinary setting.

⁶ No Fellow who is deprived of privileges for whatever reason, shall be eligible, while so deprived, to sign a certificate for the purpose of sub-paragraph (d) of this regulation.

APPENDIX B**ELIGIBILITY CERTIFICATE**

This certificate must be completed and signed by two Fellows of the Faculty of Pain Medicine of the Royal College of Anaesthetists. The application will not be considered without two signatures.

The document can either be completed electronically with an electronic signature or signed in hardcopy and scanned into a PDF for submission.

(1)

I (name of Fellow)

College Reference Number (CRN)

verify that (name of applicant)

- (a) holds a substantive non-consultant career grade post or Trust grade or other post approved by the Faculty in the United Kingdom with a contracted clinical commitment in Pain Medicine; and
- (b) is a fit and proper person to be admitted to the Membership of the Faculty of Pain Medicine of the Royal College of Anaesthetists.

Signature:

Date:

(2)

I (name of Fellow)

College Reference Number (CRN)

verify that (name of applicant)

- (a) holds a substantive non-consultant career grade post or Trust grade or other post approved by the Faculty in the United Kingdom with a contracted clinical commitment in Pain Medicine; and
- (b) is a fit and proper person to be admitted to the Membership of the Faculty of Pain Medicine of the Royal College of Anaesthetists.

Signature:

Date: